



C.A.S.T.

Community Action Support Team

City of Palm Beach Gardens



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City of Palm Beach Gardens

Introduction

In May 2006, City Council approved the new Property Maintenance Standards (Ordinance 6) which became effective November 1, 2006. During a period of six months, staff conducted several public meetings to inform City residents about this new ordinance. As part of the City's goal to better our community, staff is also committed to partnering with outside agencies to provide assistance to low-income homeowners to assist them in resolving any outstanding code violations. As part of this initiative, since early 2007, staff has been working with representatives from all branches of Government to resolve issues throughout the City. As a result, the Community Action Support Team (C.A.S.T.) has been established as the leading team to represent the City in the community.

The City of Palm Beach Gardens plays a major role in the development of businesses and neighborhoods. The C.A.S.T. goals are to find solutions, resources, and programs in order to better assist the residents and the business community. Through a partnership with citizens, businesses, and outside agencies, the City provides compliance solutions and assistance programs as opposed to relying on enforcement methods only. The team, which includes representatives from all City departments, will offer the following services to residents and businesses:

Low Income and Homeowner Assistance

Building upon the City's philosophy of community-oriented government, staff partnered with outside agencies to provide assistance to low income homeowners to assist them in resolving any outstanding issues or existing deficiencies. The Solid Waste Authority, through the "Rebuilding Together" program, currently offers several assistance programs for low income homeowners and the City has partnered with them to make these programs available to our residents.

The partnership offers the following benefits:

- Staff will assist with the work on properties approved by Rebuilding Together.
- If permits are required, staff will assist with the permit process. Staff will assist with the application process and coordination.
- Staff will make the application available to our residents via mail, hand-delivery, Civic Groups, Local Churches, and through the City's website.
- Staff will assure the application is submitted to SWA for review and approval.
- Staff will maintain contact with SWA to follow up on the status of the application and will inform the resident.
- Once an application has been approved, staff, together with Rebuilding Together, will organize resources and volunteers.

Commercial Properties

Staff will work together with the business community to provide information and guidance during the permit process and/or compliance issues.

Instances when large commercial properties are in violation of the City Ordinances, representatives from each department will be present at the time of inspection and will provide a list of violations. This information will be provided to the property owner and staff will assist them in the process of bringing the property into compliance.

C.A.S.T. will also review issues and concerns related to the City Ordinances as we continue to interact with the business community and residents and will prepare suggestions and/or recommendations to the City Manager.

The team will also review major code cases and will make recommendations for compliance to the Code Division.

The team will work with the following:

- Performing inspections and providing input as it relates to violations
- Assisting property owners by providing possible solutions in order to obtain compliance.
- Providing recommendations to Code staff and setting compliance deadlines.
- Providing Code staff with applicable code sections to support the City's claims.
- Providing and making themselves available to testify at a Special Magistrate hearing.
- Performing follow-up inspections to ensure compliance is obtained.

Additional Programs

Police Community Program - Palm Beach Gardens Police Department

Paint Your Heart Out - Rebuilding Together

Recycle Paint Program - Rebuilding Together

Residential Rehabilitation Program - Palm Beach County Department of Housing and Community Development

Emergency rehabilitation Program - Palm Beach County Department of Housing and Community Development

Affordable Housing Program - Palm Beach County Commission on Affordable Housing

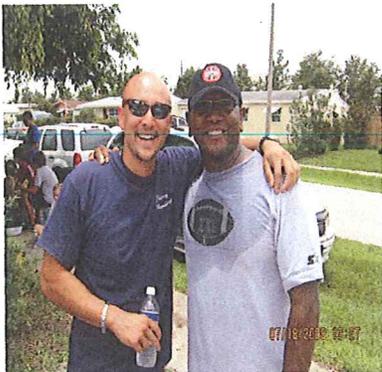
C.A.S.T.
PROJECTS

9148 BAMBOO DRIVE

This property was identified in May, 2008 by the City of Palm Beach Gardens Code Compliance Division as a potential candidate for the Neighborhood Preservation Program. The property owner is a single parent who indicated that due to the economic down-turn the assistance would provide a great deal of relief for his family. Additionally, completion of this project further enhances the overall appearance of the neighborhood. The property owner was guided through the screening process by the



Code Compliance Division. Further assistance with the application completion and coordination of all efforts was facilitated by the City's Code Compliance Division. Upon completion of the application process, this project was scheduled and completion of painting was accomplished on July 18, 2008. Thanks to the collaborative efforts of the City of Palm Beach Gardens Code Compliance Division, the Solid Waste Authority and a host of 15 volunteers. Approximate cost savings was \$2,000.



407 RIVERSIDE DRIVE

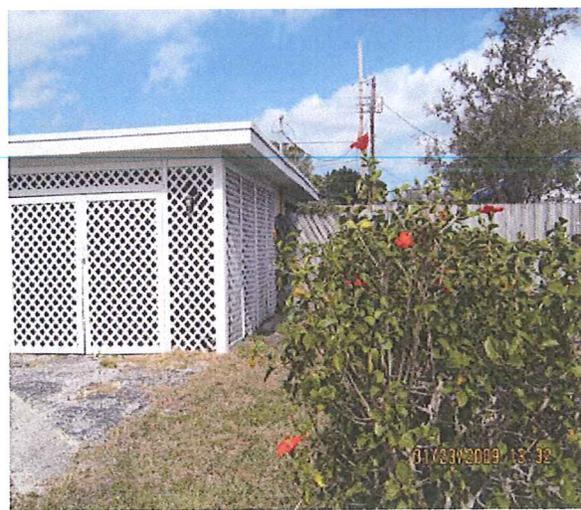
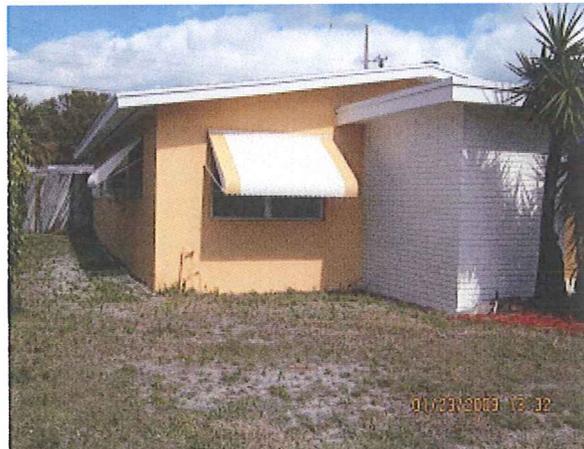
This property was identified in September, 2008 as a potential candidate for Neighborhood Preservation Program. The owner is a single female who that not only has she been very ill, but that she does not have the funds to purchase paint or pay for any services

rendered. The property owner was guided through the screening process by the Code Compliance Division and further assistance was given with the application completion and coordination of all efforts through the City's Code Compliance Division.

Upon completion of the application process, this project was scheduled and completion of painting was accomplished in January 2009.

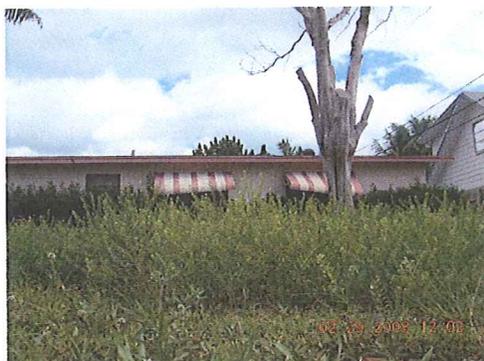
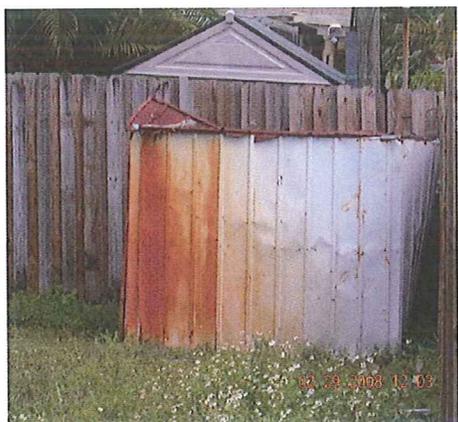
Thanks to the collaborative

efforts of the City of Palm Beach Gardens Code Compliance Division, Solid Waste Authority and a host of volunteers. Approximate cost savings was \$2,000.



408 LIGHTHOUSE DRIVE

This home was identified on February 29, 2008 through the division's pro-active approach. There were multiple debris and landscape issues as well as structural painting issues with the house. Additionally, the roof needed to be replaced. Through the 'Paint Your Heart Out' program, the paint was provided by Solid Waste Authority and a team of volunteers was secured on September 20, 2008 to complete painting. Within hours, the exterior of the house had been completely renovated. To date, the home is still in need of roof repairs, which are currently underway. Approximate cost savings was \$2,000.



4320 LILAC STREET

This property was identified by the City of Palm Beach Gardens Division as a potential Neighborhood Preservation candidate. The City was able to help link this property with the Solid Waste Authority and obtain the necessary permits needed for the entire exterior repainting project. This project would have cost approximately \$5,360; however, with the assistance received from the SWA's assistance regarding the project, the project was completed in May, 2008 by the City of Palm Beach Gardens Code Compliance Division. The city development with Solid Waste Authority to obtain 200 gallons of paint for the exterior. This paint would cost \$5,360 dollars; however, with the assistance received from the SWA's assistance regarding the project, the project was completed in May, 2008 by the City of Palm Beach Gardens Code Compliance Division.

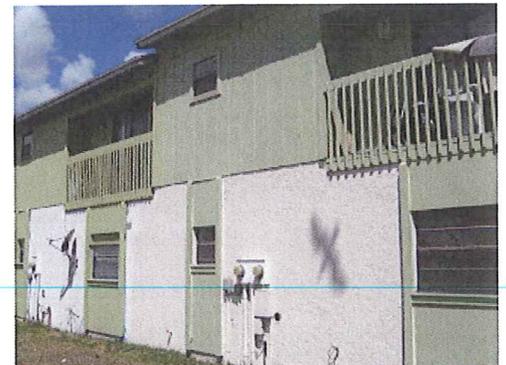
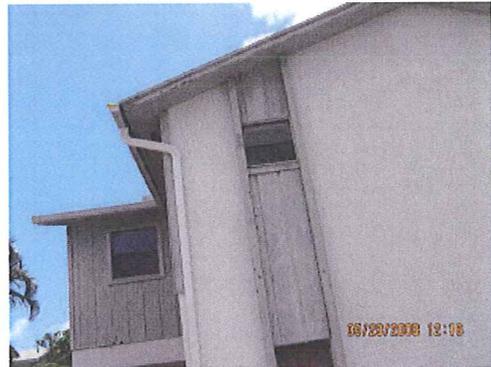


fied in May, 2008 by the City of Palm Beach Gardens Code Compliance Division. The city development with Solid Waste Authority to obtain 200 gallons of paint for the exterior. This paint would cost \$5,360 dollars; however, with the assistance received from the SWA's assistance regarding the project, the project was completed in May, 2008 by the City of Palm Beach Gardens Code Compliance Division.

Based upon the funds, tough economic times, and the size of the project consisting of 20 units, the City granted

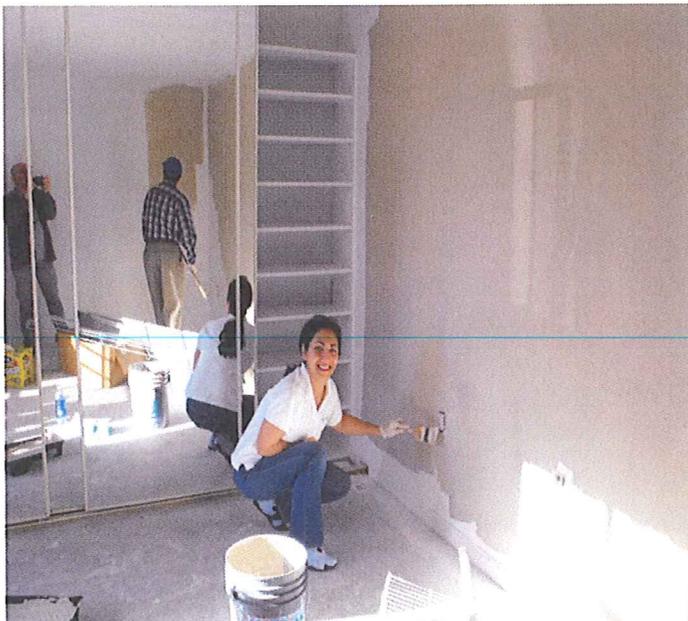


additional time to comply.

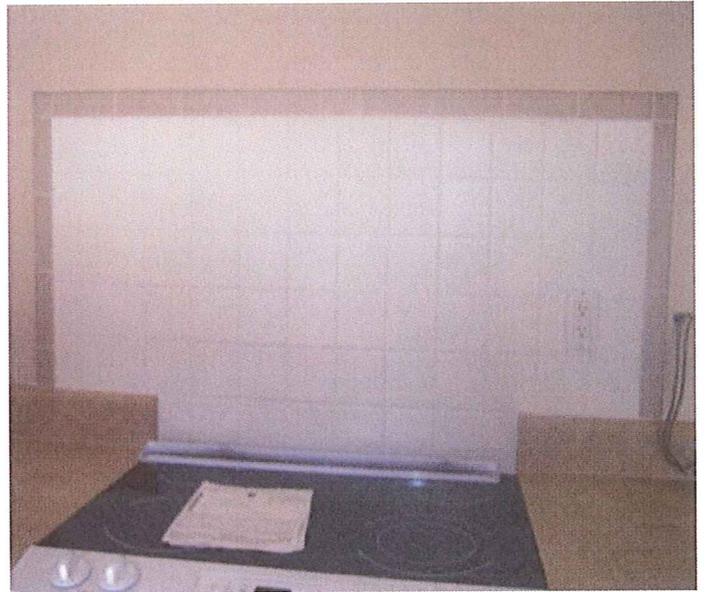
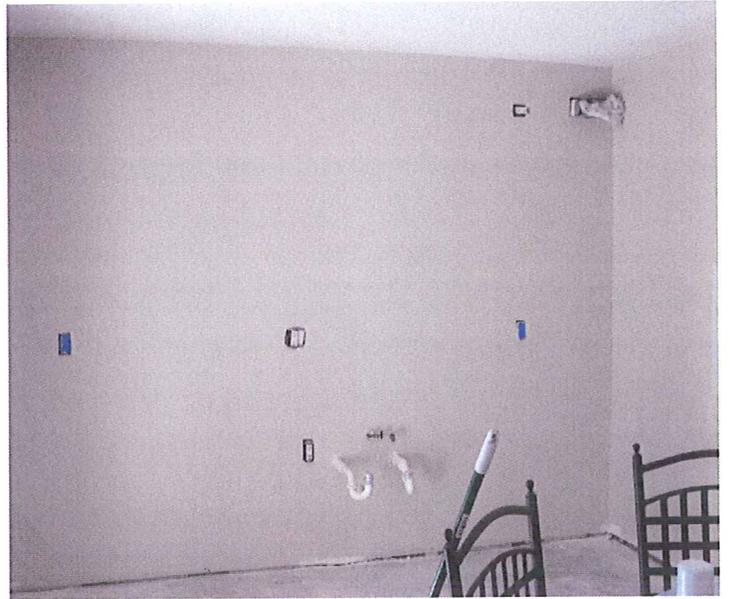


502 5th COURT

This project was identified for redevelopment as a result of the owner requesting assistance through Solid Waste Authority's 'Rebuilding Together' program. The hurricanes of 2004 and 2005 caused massive damage to the roof, thus resulting in water damage to the interior. The family had no choice but to move out until the repairs could be made. Together with the Rebuilding Together Program, the City of Palm Beach Gardens provided drywall and installation, an exterior and interior paint job, landscape cleanup, kitchen cabinets, vanities, and bathroom fixtures, and various miscellaneous items. As a result, the family has been able to relocate to their newly remodeled home. Many thanks to the 13 volunteers who gave of their time and effort. The approximate cost savings to this family was \$19,000.



502 5th COURT



APPLICATION/
PROGRAM
INFORMATION

PAINT YOUR
HEART OUT

HAVE YOUR HOUSE PAINTED FOR FREE!!

You may qualify to have the exterior of your house painted absolutely free! There are no catches, but you do have to meet a few requirements which are explained on this form. Proof of home ownership will be required if your home is selected for the program. If you believe that you may qualify, please complete and return **ALL PAGES** of this application. For more information about Paint Your Heart Out Palm Beach County, please contact Joanna Aiken at (561) 697-2700 ext 4701 or Heather Levy at (561) 697-2700 ext 4700.

Questions & Answers

Q. Must the house be a single-family residence?

A. Yes. The home must be a single-family residence that is no more than one-story high and is owner occupied. It should also be on a lot that allows easy access from all sides of the house.

Q. How do I qualify to have my home painted free?

A. First, your home must be in physical need of painting; not just a color change. You also must fall into at least one of the following categories: elderly (60 years old and above), hurricane victim, disabled or single parent household. Your income must also be within the following groups:

THIS IS A GUIDELINE ONLY.

Family Size	Yearly Income	Family Size	Yearly Income
1	\$28,650 or less	3	\$36,850 or less
2	\$32,750 or less	4	\$40,950 or less

Q. Apart from the house needing to be painted, must it also be in good condition?

A. Yes. Our volunteers will inspect your house to see whether it is in good enough shape to paint. Scraping and minor repairs before painting will be done by our volunteers if needed. We will also remove any brush or debris (within reason) close to the house.

Q. Who should sign the application?

A. The person or persons who own the house.

Q. Must my home be constructed of certain material?

A. Houses constructed of any material except aluminum siding and unpainted brick will be considered. Mobile, manufactured and modular homes do not qualify for this program.

Q. May I choose the color it is to be painted?

A. Yes. The homeowner will choose one base and one trim color based on the colors that are available through the Solid Waste Authority's Recycled Paint Program.

Q. Do I have to do anything to prepare my home to be painted?

A. Yes. The homeowner is responsible for having the house pressure cleaned and prepared for painting.

Q. Does this application guarantee that I will get my house painted?

A. No. Applications will be considered on a basis of need.

***** PLEASE NOTE! THERE IS NO DEADLINE TO APPLY! *****

Mail to: Paint Your Heart Out Palm Beach County, Inc.
Home Selection Committee
C/O Solid Waste Authority of PBC
7501 N. Jog Road
West Palm Beach, FL 33412

PAINT YOUR HEART OUT PALM BEACH COUNTY

Please print. All personal information will be kept confidential.

Date of Application: _____	
Name of Homeowner (s): _____	
Social Security Number (s): _____	Date(s) of Birth: _____
Address: _____	City, State, Zip Code: _____
Home Phone Number: _____	Cell/Work Phone Number: _____
Email Address: _____	

Others in household: (Use additional sheet if necessary to list all people currently residing in home.)

Name	Social Security #	Date of Birth

Do you currently own and occupy your home? Yes No Are you or is anyone in your household disabled? Yes No

If yes, please describe who is disabled and the nature of the disability: _____

Household Income

<u>Source of Income</u>	<u>Amount</u>
Employment	
Social Security	
SSI	
Disability	
Unemployment	
Child Support	
Other (please specify)	
<u>Total Monthly Income</u>	

How did you hear about Paint Your Heart Out? _____

My house is: one story wood frame stucco brick siding Other (please specify): _____

How many people living in your home are able to help paint? _____

External repairs needed before painting: _____

Please note that it is the homeowner's responsibility to prepare and pressure clean the home prior to painting.

I certify that I own and live in the home listed above and am giving thorough and complete information to the best of my knowledge. I understand that if I sell my home, or the condition of my home changes between the time of approval and the scheduled paint day, my home may be disqualified from the program. False or misleading information about ownership will result in the owner being responsible for all costs incurred for painting your home.

Signature(s) _____ Date _____

(This signature (s) authorizes agents of PAINT YOUR HEART OUT PALM BEACH COUNTY to verify information on the application to be true and correct.)

<u>FOR OFFICE USE ONLY</u>	
Municipality: _____	SWA Note #: _____
Total Square Feet: _____	Date Pressure Cleaned: _____
Selected Colors: _____	Qualifying Notes: _____
Date scheduled/Group: _____	Date Completed: _____
Approved by: _____	Date: _____



Each homeowner is responsible to make sure the house is ready for painting by having it pressure cleaned prior to the event. All paint, supplies and volunteers are provided by the Paint Your Heart Out program. Please complete and return this form when the pressure cleaning has been finished. Should you have any questions or concerns please contact Joanna Aiken at (561) 697-2700 ext. 4701 or Heather Levy at (561) 697-2700 ext. 4700.

(PLEASE PRINT)

Name: _____

Address: _____

Telephone: _____

I agree to have my home pressure cleaned prior to painting and do not need assistance.

I may need assistance with having my home pressure cleaned.*

*Please note that assistance is not guaranteed and it may delay the scheduling of getting your home painted.

Signature: _____



**Solid Waste Authority of Palm Beach County
Customer Information Services
Community Services
Recycled Paint Donation Application**



Please complete and return or fax to: Solid Waste Authority Customer Information Services 7501 North Jog Road West Palm Beach, FL 33412 Phone - (561) 697-2700 ext 4701 or 4700 Toll Free - 1-866-SWA-INFO (792-4636) Fax - (561) 640-3400	Date of application: _____ Applicant: <input type="checkbox"/> Adopt-A-Spot <input type="checkbox"/> Non-Profit <input type="checkbox"/> Governmental <input type="checkbox"/> Homeowner <input type="checkbox"/> Other Project to be painted: _____ Location: _____ Date of project: _____
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Name: _____

Title: _____

Organization: _____

Address: _____

City, State, Zip: _____

Phone Number: () _____

Fax Number: () _____

E-mail address: _____

Color (Subject to availability)	Base	Trim	Gallons (office use)
Off White			
Beige			
Honey Mustard Yellow			
Sirena Sun			
Maple Sugar Brown			
Stoney Creek			
Turquoise Trick			
Heather Harmony Gray			
Mossy Log			
Maine Mist			
TOTAL GALLONS (OFFICE USE ONLY)			

Mark (x) 2 colors – 1 base & 1 trim

Please note that paint is for exterior use only and all buildings must be pressure cleaned prior to receiving a recycled paint donation. Paint is NOT suitable for use in sprayers.

For Non-Profit organizations, a copy of Recipient's IRS 501c3 or other tax-exempt documentation must be provided at time of application.

Recipient agrees to protect, defend, indemnify, and hold harmless the SWA, its employees and representatives, from any and all claims and liabilities including all attorney's fees and court costs, including appeals, for which the SWA, its employees and representatives, can or may be held liable as a result of injury (including death) to persons or damage to property occurring by reason of any wrongful acts or omissions of the Recipient, its employees or agents, in the performance of Services under this Agreement, of rising out of use of SWA Donated Recycled Paint.

Signature _____ Date _____
Upon review and approval of application, you will be notified when to pick up the requested paint order.

FOR OFFICE USE ONLY

Square Footage: _____ SWA Note #: _____

Pressure Cleaned: _____

Qualifying Notes: _____

Approved by: _____ Date: _____

Attempts to Contact

1. _____

2. _____

3. _____

Pick up Date: _____ Time: _____ Vehicle Color/Type: _____

Paint Received By: _____ Date: _____



Acceptance Statement

I understand that the painting of my home provided by Paint Your Heart Out is being performed by a non-professional volunteer group and the workmanship will contain no guarantee of trained professional's standards. The volunteers of Paint Your Heart Out do use care and precision to the best of their ability and make an effort to avoid major spillage. In addition, since Paint Your Heart Out is a non-profit organization, drop cloths are not provided for any of the painting events. By my signature below, I agree to accept this donation under the conditions stated.

Homeowner: _____

Address: _____

Date of Project (For Office Use Only): _____

Signature: _____

Date: _____

APPLICATION/
PROGRAM
INFORMATION

REBUILDING
TOGETHER



OUR MISSION AND VISION

- Mission: Bringing volunteers and communities together to improve the homes and lives of homeowners in need.
- Vision: A safe and healthy home for every person.

HOMEOWNER CRITERIA AND APPLICATION PROCESS

The individual qualifying for assistance must be a homeowner and the home must be a single-family residence that is owner occupied. One of the criteria for acceptance in the Rebuilding Together of the Palm Beaches program is income. Rebuilding Together of the Palm Beaches follows the most up to date Federal Low Income Guidelines for Palm Beach County as established by Housing and Urban Development. The chart below shows the maximum amount of income that your household can make to be considered “low-income”, based on how many children and adults live in the house. — Other criteria include the level of need and available resources. Once you submit your application, a representative from Rebuilding Together of the Palm Beaches will contact you for a “House Review & Evaluation”. He or she will make an appointment to come and investigate each item in your home that needs repair. Soon after you will be notified as to whether or not you will receive assistance from the program.

Number of People in household	Maximum Income	Number of People in household	Maximum Income
1	\$28,650	5	\$44,250
2	\$32,750	6	\$47,500
3	\$36,850	7	\$50,800
4	\$40,950	8	\$54,050

Please complete and return **ALL PAGES** of this application to:
 Rebuilding Together of the Palm Beaches
 c/o Solid Waste Authority
 7501 N Jog Road
 West Palm Beach, FL 33412

Please contact Joanna Aiken at (561) 697-2700 ext 4701 if you have any questions or concerns.



HOMEOWNER INFORMATION

Date of Application:	
Name of Homeowner (s):	
Social Security Number (s):	Date(s) of Birth:
Address:	City, State, Zip Code:
Home Phone Number:	Cell/Work Phone Number:
Email Address:	

HOUSEHOLD INFORMATION

List all household members below including the homeowner(s).

Name	Age	Relationship	Employed by:	Monthly Income

How many people living in the home, or other family & friends, are able to help? _____

HOUSEHOLD INCOME*

<u>Source of Income</u>	<u>Amount</u>
Employment	
Social Security	
SSI	
Disability	
Unemployment	
Child Support	
Other (please specify)	
<u>Total Monthly Income</u>	

*Please attach proof of income with the application. Proof of income can be a copy of your most recent tax return or two of your most recent paycheck stubs from each employed household member.



ABOUT YOUR HOME

My house is: * one story * two stories * wood frame * stucco * brick siding * other _____

Do you have homeowners insurance? * Yes * No

Name of Insurance Company: _____

Address of Insurance Company: _____

Homeowner's Insurance Policy Number: _____

Pets in Household: _____

Describe all repairs that are needed: (Please attach additional sheet if necessary.)

Explain why you or your family members cannot make repairs:



I certify that I own and live in my home and am giving thorough and complete information to the best of my knowledge. I understand that if I sell my home or the condition of my home changes after being approved, my home may be disqualified from the program. False or misleading information about ownership or income will result in the owner being responsible for all costs incurred for the improvements made to your home.

Signature: _____ Date: _____