

PALM BEACH GARDENS
"A unique place to live, learn, work & play"

City of Palm Beach Gardens
Business Services
10500 N Military Trail
Palm Beach Gardens FL 33410

COTTAGE FOOD OPERATIONS BUSINESS AFFIDAVIT

Applicant Name: _____

Company Name and Address: _____

I intend to operate a Cottage Food Operation.

I acknowledge that I have received, read and understand the regulations regarding Cottage Food Operations.

I acknowledge that I understand that if I do not comply with all regulations regarding Cottage Food Operations that the City of Palm Beach Gardens may initiate code enforcement proceedings against me and my business.

I acknowledge that if a code enforcement violation is found that a fine of up to Two Hundred and Fifty Dollars (\$250.00) per day may be assessed for the first violation and up to Five Hundred Dollars (\$500.00) per day for the second violation and/or suspension or revocation of the business tax receipt may occur.

DATE: _____

Applicant's Signature

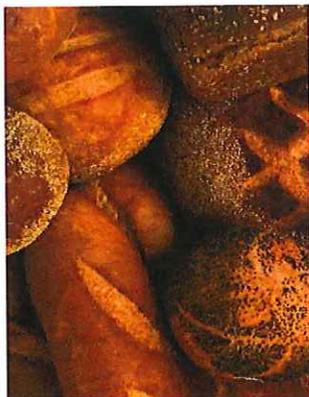
Cottage Food Legislation Signed Into Law



The 2011 Florida Legislature enacted House Bill 7209 allowing individuals to manufacture, sell and store certain types of “cottage food” products in an unlicensed home kitchen.

Cottage food products include such items as breads, cakes, cookies, candies, jams, jellies, and fruit pies.

“Cottage food operations” as they are called require no license or permit from the Florida Department of Agriculture and Consumer Services (FDACS), and are



not inspected by any state government entity.

Gross sales for a cottage food operation must not exceed \$15,000 annually. Products must be sold directly by the cottage food operator to the consumer. Sales by Internet, mail order, consignment or at wholesale are prohibited.

Cottage food products must be labeled in accordance with the requirements as outlined in Section 500.80(5), Florida Statutes, and United States Code of Federal Regulations Title 21, Part 101.

All cottage food products, offered for sale to the general public, must be labeled: “Made in a cottage food operation that is not subject to Florida’s food safety regulations.”

The FDACS may investigate any complaint received against a cottage food operation.

The Division of Food Safety is pleased to provide cottage food op-

erators with general and specific information contained in this document.

If you are a prospective cottage food operator, please take some time to review this guidance document so that you are better informed about cottage food operation requirements.



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Quick Reference Definitions

Cottage Food Operation means a person who produces or packages cottage food products at his or her residence and sells such products in accordance with Section 500.80, Florida Statutes.

Cottage Food Product means food that is not a potentially hazardous food as defined by FDACS rule which is sold by a cottage food operation in accordance with Section 500.80, Florida Statutes.

Residence is defined to mean a primary residence that is occupied by an individual who operates a cottage food operation and that contains a single kitchen with appliances designed for common residential usage. The residence may only contain one stove or oven, which may be a double oven designed for non-commercial use.

Potentially Hazardous Food means a food that requires time/temperature control for safety (TCS) to limit pathogenic microorganism growth or toxin formation; An animal food that is raw or heat-treated; a plant food that is heat treated or consists of raw seed sprouts, cut melons, cut leafy greens, cut tomatoes or mixtures of cut tomatoes that are not modified in a way so that they are unable to support pathogenic microorganism growth or toxin formation, or garlic-in-oil mixtures that are not modified in a way so that they are unable to support pathogenic microorganism growth or toxin formation.



What Types of Cottage Foods Can I Produce?

As a cottage food operator, you are allowed to produce food items which are considered not potentially hazardous.



The table (at right) provides a listing of acceptable cottage food products. Although not all inclusive, it provides for most types of approved cottage food products.



If you have any questions regarding the production of a particular cottage food product please contact the FDACS's Division of Food Safety, Bureau of Food and Meat Inspection at (850) 245-5520.



Loaf breads, rolls, biscuits
Cakes, pastries and cookies
Candies and confections
Honey
Jams, jellies and preserves
Fruit pies and dried fruits
Dry herbs, seasonings and mixtures
Homemade pasta
Cereals, trail mixes and granola
Coated or uncoated nuts
Vinegar and flavored vinegars
Popcorn, popcorn balls

What Cottage Foods Are Not Allowed?

Fresh or dried meat or meat products including jerky

Canned fruits, vegetables, vegetable butters, flavored oils, hummus, garlic dip, salsas etc.

Fish or shellfish products

Canned pickled products such as corn relish, pickles, sauerkraut

Raw seed sprouts

Bakery goods which require any type of refrigeration such as cream, custard or meringue pies and cakes or pastries with cream cheese icings or fillings

Milk and dairy products including hard, soft and cottage cheeses and yogurt

Cut fresh fruits and/or vegetables. Juices made from fresh fruits or vegetables

Ice and/or ice products

Barbeque sauces, ketchups and/or mustards

Focaccia-style breads with vegetables and/or cheeses

Frequently Asked Questions

Question: How do I sell my cottage food products?

Answer: You may sell your cottage food products from your residence directly to the consumer. Sales are also approved at farmer's markets and roadside stands.

Question: Can I use the internet to sell my cottage food products?

Answer: No, the law prohibits sales over the internet, by mail order, or at wholesale.

Question: Am I able to deliver my cottage food products?

Answer: Yes, you may deliver your cottage food products directly to the consumer or to a specific event venue (wedding, birthday celebration etc.)

Question: Do I need a permit or license for my cottage food operation?

Answer: No, you do not need a state permit or license for your cottage food operation. However, you should check with your city or county for any requirements they may have..

Question: Is there any limit to how much I can earn from my cottage food operation?

Answer: Yes, cottage food operators are limited to \$15,000 in gross sales per year. It is the operator's responsibility to comply with applicable laws, rules and regulations regarding the collection of sales tax

Question: Can I make pet treats?

Answer: No, the cottage food law applies to human-grade food only. For more information about pet treat licensing please contact the Feed Inspection Program at (850) 617-7855.

and Consumer Services

Florida Labeling Requirements

The cottage food law requires specific labeling requirements for the sale of cottage food products.



A cottage food operation may only sell cottage food products which are prepackaged with a label affixed that contains the following information: (printed in English)

- The name and address of the cottage food operation;
- The name of the cottage food product;
- The ingredients of the cottage food product, in descending order of

predominance by weight;

- The net weight or net volume of the cottage food product;
- Allergen information as specified by federal labeling requirements;
- If any nutritional claim is made, appropriate nutritional information as specified by federal labeling requirements; and
- The following statement printed in at least 10-point type in a color that provides a clear contrast to the background label: "Made in a cottage food operation that is not subject to Florida's food safety regulations."

A sample is shown below and may assist with developing your cottage food product label.

MADE IN A COTTAGE FOOD OPERATION THAT IS NOT SUBJECT TO FLORIDA'S FOOD SAFETY REGULATIONS

Chocolate Chip Cookie

Ashley Christopher Bryant
1019 Food Safety Drive
Tallahassee, Florida 32399

Ingredients: Enriched flour (Wheat flour, niacin, reduced iron, thiamine, mononitrate, riboflavin and folic acid), butter (milk, salt), chocolate chips (sugar, chocolate liquor, cocoa butter, butterfat (milk), Soy lecithin as an emulsifier), walnuts, sugar, eggs, salt, artificial vanilla extract, baking soda.

Contains: wheat, eggs, milk, soy, walnuts

Net Wt. 3 oz

Federal Allergen Labeling Information

All cottage food products must be labeled in accordance with the United States Code of Federal Regulations Title 21, Part 101. As a cottage food operator, you must identify if any of your ingredients are made from one of the following food groups: eggs, milk, wheat, peanuts, soybeans, fish and tree nuts.

In the sample label (provided at left) possible allergens are identified as "Contains wheat, eggs, milk, soy and walnuts." This labeling allows consumers to avoid food which may be harmful to them.

To obtain additional information you may visit the following website which contains more information regarding federal allergen labeling information:

<http://www.fda.gov/Food/LabelingNutrition/FoodAllergensLabeling/GuidanceComplianceRegulatoryInformation/ucm106187.htm>

Cottage Food Inspections Know the Rules...



The FDACS may investigate any complaint received for a cottage food operation.

If your cottage food operation is the subject of a complaint, you must allow a FDACS employee or officer in your cottage food operation to conduct an inspection.

The FDACS employee or officer will inspect your cottage food operation to determine compliance with applicable laws, rules and regulations.

If you refuse to allow a FDACS employee or officer to inspect your cottage food operation, the FDACS may take disciplinary actions which may include a \$5,000 fine.

More information is available on page four of this publication.

State Agency Contact



A cottage food operation must comply with all applicable county and municipal laws and ordinances regulating the preparation, processing, storage and sale of cottage food products. Below is a listing for state agency resources who may assist you in answering any questions regarding cottage foods:

FDACS of Agriculture and Consumer Services
Division of Food Safety
(850) 245-5520
<http://www.freshfromflorida.com/>

Be sure to check with your local municipal, city or county government for additional requirements!

Documents and Publications

The following websites provide additional information relating to food safety and subsequent requirements as well as the cottage food legislation:



United States Food and Drug Administration
2009 Food Code
<http://www.fda.gov/Food/FoodSafety/RetailFoodProtection/FoodCode/FoodCode2009/>

Cottage Food House Bill 7209
<http://www.myfloridahouse.gov/Sections/Bills/billsdetail.aspx?BillId=46868&SessionId=66>

Chapter 500, Florida Statutes
http://www.leg.state.fl.us/Statutes/index.cfm?App_mode=Display_Statute&URL=0500-0599/0500/0500ContentsIndex.html&StatuteYear=2010&Title=%2D%3E2010%2D%3EChapter%20500

Food Allergen Labeling and Consumer Protection Act of 2004
<http://www.fda.gov/Food/LabelingNutrition/FoodAllergensLabeling/GuidanceComplianceRegulatoryInformation/ucm106187.htm>

Can I Sell My Cottage Foods to Restaurants?

Cottage food operators are not allowed to sell their cottage food products to local restaurants or grocery stores. These types of sales are considered "wholesale" and are not allowed under the law.

Cottage food operators must sell their cottage food products directly to the consumer.



Can I Make Salsas or Barbecue Sauce?

Processing of low-acid foods by retort canning or processing of acidified foods is not allowed by a cottage food operator.

These types of products must be commercially processed to ensure sterility under conditions of non-refrigerated storage and distribution.

Typically, canning or processing acidified foods are done in a state permitted facility.