



PALM BEACH
Gardens

CITY OF PALM BEACH GARDENS

PURCHASING DEPARTMENT

SOLICITATION ADDENDUM

ADDENDUM NO. 3

DATE: December 7, 2016

TO: All Potential Bidders

SOLICITATION NO.: ITB2017-071IT

TITLE: Network Vulnerabilities Analysis

OPENING DATE: FRIDAY, JANUARY 6, 2017 @ 3:00PM

This Addendum is and does become a part of the above-mentioned Solicitation.

The following questions were received from a potential Bidder and the responses are provided as shown.

Regarding Section 3.4 under the Statement of Work, regarding Reference Letters we have the following questions:

Question 1: Is a formal letter from the end user being requested, or would simple contact information be satisfactory from a volunteer reference?

Response: A formal letter of reference is required. A listing of projects/contact information is not acceptable.

Question 2: If a formal letter is needed, [Bidder] typically has a click through NDA Non-disclosure agreement to pass along to protect that information as it is sensitive in nature. Pending your answer to the question above, is the City open to completing this click through NDA

Response: The City will not be executing NDAs with any Bidder. Florida has a very broad open records law that requires that information provided to a public entity be available to any member of the public who requests it. There are very few exceptions, and letters of references is not one of them.

Question 3: Is this an item that can be approached later in the procurement process after vendor selection or short listing of possible vendors is established?

Response: No. The Bidder must provide the information at the time of bid submittal/Due Date. There is no short-listing of vendors for this project. The contract will be awarded to the responsive and responsible Bidder who offers the lowest price.

All other terms, covenants and conditions of the subject solicitation and any addenda issued thereto shall apply, except to the extent herein amended.

Km! Ra

**CPPO, CPPB, CPSM, C.P.M., CAP-OM, CPCP, FCCM, PMP
Purchasing and Contracts Director**