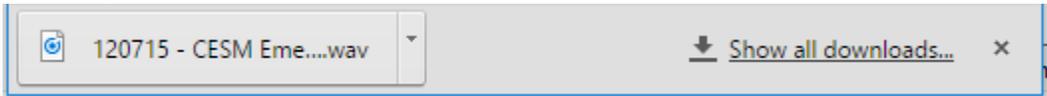To download audio files:

1. Click on audio file you wish to listen to

2. When this box pops up, click on the download button

3. a) If using **Internet Explorer**, a yellow bar will appear on the bottom of your browser window (depending on the size of the file it may take up to 30 seconds to appear). Click on 'Open' and the audio file will play. You can also click 'Save' to save the file to your computer.

   b) If using **Google Chrome**, a white status bar will appear on the bottom of your browser window (depending on the size of the file it may take up to 30 seconds to appear). Click on the name of the file and the audio file will play. The file is automatically saved to your 'Downloads' folder if you would like to listen at a later time.

   c) If using **Firefox**, the dialog box shown below will appear (depending on the size of the file it may take up to 30 seconds to appear). Click on the radial button to choose 'Open with' and select 'Windows Media Player.' You can also choose the radial button 'Save File' if you prefer to save the file to your computer.