



City of Palm Beach Gardens

QUARTERLY FINANCIAL REPORT

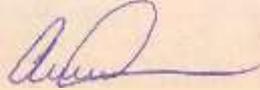
FOR THE QUARTER ENDED MARCH 31, 2016



City of Palm Beach Gardens Memorandum

To: Mayor and Council

Date: May 24, 2016

From: Allan Owens, Finance Administrator 

CC: Ron Ferris, City Manager
Department Heads
Budget Oversight Committee

Subject: Quarterly Financial Report Ended March 31, 2016

Attached for your review, please find a copy of the Quarterly Financial Report for the Quarter Ended March 31, 2016. The intent of this report is to inform Council and the public of the City's financial position by comparing actual results with the adopted budget and analyzing the results to help make corrective actions as appropriate

If you have any questions concerning this report, please do not hesitate to contact me.

City of Palm Beach Gardens
Quarterly Financial Statement for
Quarter Ended March 31, 2016

Table of Contents

	<u>PAGE</u>
Quarterly Overview	1
Risk Management Update	6
Budgetary Comparison – General Fund	
Comparison Schedule	12
Sources of Funds (Revenues)	14
Uses of Funds (Expenditures)	19
Current Year vs. Prior Year Actual Comparison Schedule – General Fund	22
Investment Performance Review	27
Impact Fee Analysis	35
Capital Improvement Projects (CIP) Status Update	36
Budgetary Comparison Schedules – Other Funds	39
Fund Financial Statements	
Governmental Funds	
Balance Sheet	49
Statement of Revenues, Expenditures, and Changes in Fund Balances	50
Proprietary Funds	
Statement of Net Position	51
Statement of Revenues, Expenses, and Changes in Fund Net Position	52

Quarterly Overview

In the following pages, you will find an overview of the financial report for the City of Palm Beach Gardens for the second quarter of fiscal year 2016 ending March 31, 2016. Highlighted are significant events that occurred during the quarter along with financial highlights.



Quarterly Overview

Significant Events

- ❖ Resolution 6, 2016, was approved by City Council on January 7, 2016, ratifying a collective bargaining agreement with the Professional Firefighters and Paramedics of Palm Beach County, Local 2928, IAFF, Inc. employed by the City of Palm Beach Gardens for Fiscal Years 2016 through 2018.
- ❖ On January 7, 2016, City Council approved Resolutions 8 and 9, 2016, amending the FY 2016 Budget. The budget amendments included funding for the cot of the Collective Bargaining Agreement with the Professional Firefighters and Paramedics of Palm Beach County, Local 2928, IAFF, Inc., as well as funding for the cost of body-worn cameras for the Police Department.
- ❖ The 2016 Honda Classic PGA Golf Tournament was held at PGA National Resort and Spa on February 22, 2016 through February 28, 2016. For the tenth consecutive year PGA National Resort and Spa has hosted the event which attracted 202,128 confirmed spectators according to press releases from www.thehondaclassic.com.
- ❖ City Council approved Resolution 22, 2016, on March 3, 2016, awarding Sisca Construction Services, LLC the Design Build of the golf clubhouse at Sand Hill Crane Golf Club in the amount of \$4,560,900. The City issued a Request for Proposal (RFP) #2015-024GF in order to obtain a design build firm for the clubhouse. The Design Build Team is comprised of Sisca Construction Services, LLC and REG Architects.

General Fund Financial Highlights

- ❖ The City's general fund ended the quarter with a combined fund balance of \$60.6 million. Of this amount, \$42.4 million is unassigned, which is available to meet the City's ongoing commitments.
- ❖ To date, the general fund has generated \$62 million in revenue with \$37 million in expenditures.
- ❖ The City's general fund revenues increased by \$2.0 million or 3.3% compared to the same quarter in the prior year. The City's general fund expenditures increased by \$3.4 million or 10.1% compared to the same quarter in the prior year.

Capital Outlay Highlights

Through the second quarter, the City has recorded \$4.6 million in capital outlay expenditures for all funds. Below is a summary of the most significant capital expenditures during the quarter.

Machinery and Equipment

- ❖ The Police department purchased a 2016 Ford Interceptor Sedan for approximately \$27 thousand, as an addition to the City's fleet.
- ❖ On February 5, 2016, City Council approved Resolution 04, 2015, for the capital lease purchase of a 2015 Pierce Custom Velocity 100' Aerial Platform Fire Truck. The aerial platform truck the City purchased in 2005 was traded in for a \$210 thousand credit towards the new vehicle. The capital equipment was recorded as of February 29, 2016, for a total of \$1.1 million.

Quarterly Overview

Capital Outlay Highlights (continued)

- ❖ The Fire department purchased equipment totaling approximately \$66 thousand. This equipment included the purchase of a chest compression system, five (5) thermal imaging cameras, and a Hurst eDraulic® Cutter, Spreader, and Ram used for emergency rescue situations.
- ❖ The Parks department replaced the synthetic turf at Burns Road Recreation Center playground for approximately \$115 thousand. The original turf had reached the end of its useful life for such a high use playground.
- ❖ Two (2) new 2016 Ford F-150 trucks were purchased for a total of approximately \$44 thousand for the parks and swales maintenance departments. The vehicles are additions to the City's fleet.
- ❖ The Golf Course purchased two (2) 2016 Yamaha Concierge Electric Transport Vehicles for \$8 thousand each in order to transport participants during tournaments and events.
- ❖ Agreement #2016-062FT contracted for the purchase of nineteen (19) model year 2016 vehicles. These vehicles will replace vehicles that have been determined to no longer adequately provide the required level of service needed for daily use due to high mileage, condition, and maintenance costs. As of the end of the second quarter, five (5) replacement vehicles have been purchased for a total of approximately \$113 thousand.

Capital Improvement Projects (CIP)

Project Name	Total Expenditures for 2nd Quarter	Percentage of Total CIP Payments
❖ Golf Course Club House Expansion	\$350,336	24.67%
❖ Replacement Fire Station #62	\$315,411	22.21%
❖ Tactical Training Facility	\$208,831	14.71%
❖ NIAP – 40 th /Sunset/Brenna Improvements	\$146,721	10.33%
❖ Joseph R Russo Athletic Complex	\$95,882	6.75%

Citywide, there are currently twenty-five (25) capital improvement projects ongoing in various stages. Please see the Capital Project Update Report on pages 36 – 38 for details on projects with current activity.

Revenue Highlights

Overall revenue amounts have increased by approximately \$2 million or 3.3% over prior year revenue figures. On the following page is a summary of the general fund revenues for the current year and prior year through the end of the second quarter.

Quarterly Overview

Revenue Highlights (continued)

Revenue Sources	2016 YTD	Percent of Total	2015 YTD	Increase (Decrease) From 2015	Percentage of Increase (Decrease)
Ad Valorem taxes	\$ 48,353,131	77.9%	\$ 46,095,028	\$ 2,258,103	4.90%
Local business tax	1,575,453	2.5%	1,592,595	(17,142)	-1.08%
Utility taxes	1,033,420	1.7%	1,040,109	(6,689)	-0.64%
Franchise fees	2,693,301	4.3%	2,499,734	193,567	7.74%
Licenses and permits	1,834,658	3.0%	2,109,322	(274,664)	-13.02%
Intergovernmental	2,875,827	4.6%	2,828,552	47,275	1.67%
Charges for services	2,693,970	4.3%	2,854,711	(160,741)	-5.63%
Fines and forfeitures	161,649	0.3%	130,308	31,341	24.05%
Investment income	224,435	0.4%	212,189	12,246	5.77%
Miscellaneous	597,895	1.0%	715,485	(117,590)	-16.43%
Total revenues	\$ 62,043,738	100.0%	\$ 60,078,033	\$ 1,965,706	3.27%

- ❖ Ad valorem taxes have increased by \$2.3 million or 4.9% due to increases in property values.
- ❖ Franchise fees showed an increase of \$194 thousand or 7.7% over this time last fiscal year due to an increase in Electric Franchise Fees.
- ❖ Licenses and permits have decreased by \$274 thousand or 13% due to a decrease in the value of permits that have been issued. Although amounts are lower than prior year figures, revenue is on pace to exceed budgeted figures.
- ❖ Charges for services are lower than the previous fiscal year by approximately \$161 thousand or 5.6%. This is due to the number of large development projects that were in the construction phase in the prior fiscal year compared to this fiscal year. Although amounts are lower, revenue is on pace to exceed budgeted figures.
- ❖ Miscellaneous revenue decreased by \$117 thousand or 16.4% due to a reduction in median maintenance collections compared to last fiscal year.

Expenditure Highlights

The following table is a summary of general fund expenditures for the current year and prior year through the end of the second quarter.

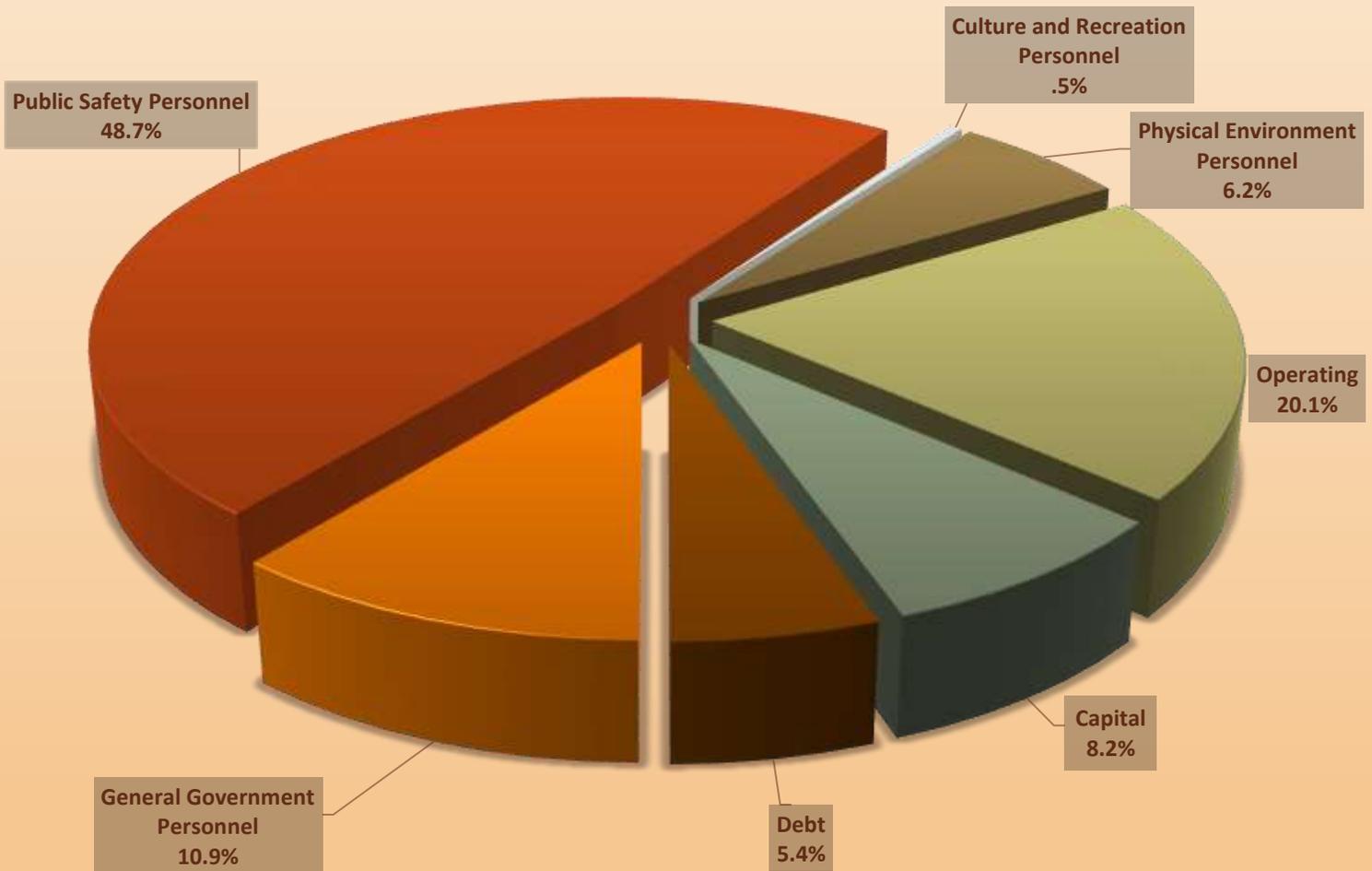
Expenditures	2016 YTD	Percent of Total	2015 YTD	Increase (Decrease) From 2015	Percentage of Increase (Decrease)
General government	\$ 7,945,105	21.4%	\$ 7,798,294	\$ 146,811	1.88%
Public safety	20,232,042	54.4%	19,074,137	1,157,905	6.07%
Culture and recreation	267,385	0.7%	297,925	(30,540)	-10.25%
Physical environment	3,683,273	9.9%	3,662,267	21,006	0.57%
Capital outlay	3,029,959	8.2%	939,282	2,090,677	222.58%
Debt service	2,003,857	5.4%	1,974,206	29,651	1.50%
Total expenditures	\$ 37,161,621	100.0%	\$ 33,746,111	\$ 3,415,510	10.12%

Quarterly Overview

Expenditure Highlights (continued)

- ❖ Overall expenditures have increased by approximately \$3.4 million or 10.1%
- ❖ Public safety expenditures have increased by \$1.2 million or 6.1% due to expenditures related to the approved bargaining contract with the International Association of Fire Fighters (IAFF)
- ❖ Capital outlay expenditures have increased by \$2.1 million or 222.6% due to expenditures relating to the construction of fire station #2 and the recording of the capital lease relating to the fire truck.
- ❖ Personnel costs are the largest type of expenditure representing 66.3% of total general fund expenditures

Expenditures by Type



Quarterly Overview

Expenditure Highlights (continued)

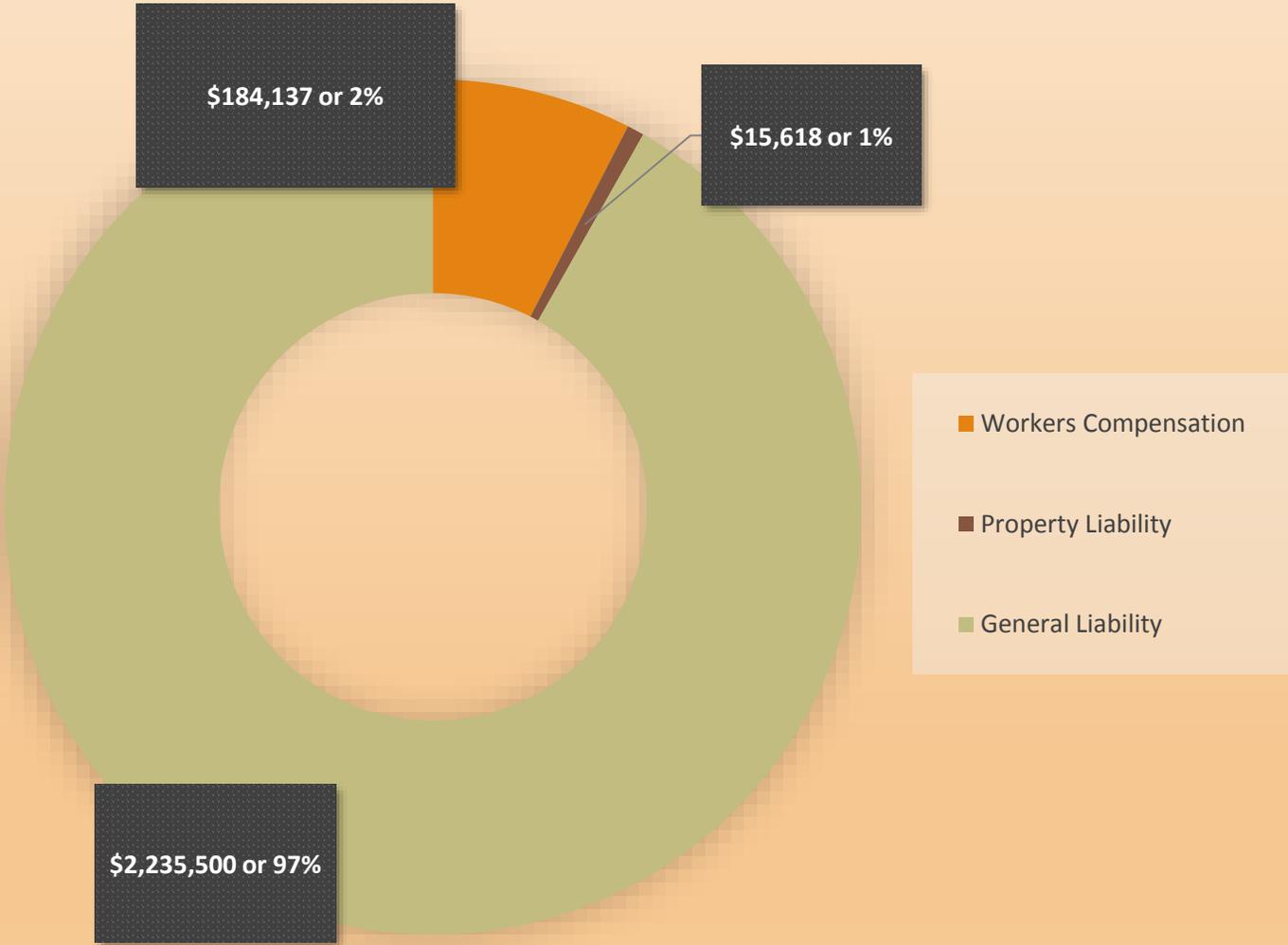
Below is a breakdown of personnel costs by function excluding employer taxes and worker's compensation insurance through the end of the second quarter.

Personnel Category	General		Culture and	Physical	Total
	Government	Public Safety	Recreation	Environment	
Salaries	\$ 2,482,073	\$ 9,373,317	\$ 128,357	\$ 1,448,048	\$ 13,431,795
Clothing Allowance	-	96,702	-	-	96,702
Holiday Pay	-	264,477	-	-	264,477
Holiday Overtime	-	132,539	-	-	132,539
Comp Time	-	153,176	-	4,724	157,900
Overtime	112,208	425,653	-	37,660	575,520
Longevity	28,540	435,129	1,000	32,984	497,653
Conversion of Leave	138,427	425,975	4,629	93,655	662,686
Retirement Contributions	306,435	3,183,200	9,488	125,770	3,624,893
Incentive Pay	-	372,371	-	-	372,371
Total	\$ 3,067,683	\$14,862,538	\$ 143,474	\$ 1,742,841	\$ 19,816,536
% Total	15.48%	75.00%	0.72%	8.79%	100.00%

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Risk Management Update

Overview: 2016 YTD Cost of Risk \$2,435,255



Risk Management Update

Workers' Compensation Overview

- Through the first 6 months of FY 2016, the City opened a total of twenty-seven (27) new Workers' Compensation Claims with a total incurred loss of \$184,137
- Total incurred losses consisted of \$33,079 of actual medical and other payments made and \$151,058 in outstanding reserves

Nature of Injury	Number of Claims	Total Costs to Date
Strains	18	\$147,489
Exposure	3	\$4,500
Punctures	N/A	\$0
Contusions	4	\$2,680
Multiple Injuries	N/A	\$0
Fracture	N/A	\$0
All Other	2	\$29,468
Total	27	\$184,137

Risk Management Update

Community Services

2016

- Number of Claims YTD – Five (5)
- % of Total Claims to Date – 18%
- Total Claims Amount - \$17,406
- Average cost per Claim - \$3,481
- Two (2) employees on modified duty through second quarter

Type	# of Claims	Amount
Sprains/ Fractures/ Contusion	3	\$17,193
Contusions/ Punctures Inflamed	2	\$213
Lacerations	N/A	\$0
Other & Foreign Body	N/A	\$0
Total	5	\$17,406

2015

- Number of Claims YTD – Eight (8)
- % of Total Claims to Date – 44%
- Total Claims Amount - \$17,701
- Average cost per Claim - \$2,212

Type	# of Claims	Amount
Sprains/ Fractures	2	\$12,773
Contusions	2	\$3,874
Lacerations/ Puncture	2	\$511
Other & Foreign Body	2	\$543
Total	8	\$17,701

Risk Management Update

Fire Department

2016

- Number of Claims YTD – Twelve (12)
- % of Total Claims to Date – 44%
- Total Claims Amount - \$53,460
- Average cost per Claim - \$4,538
- Six (6) employees on modified duty and one (1) lost time through second quarter

Type	# of Claims	Amount
Strains/ Sprains/ Fractures/	8	\$19,500
Exposure	3	\$4,500
Lacerations	N/A	\$0
Heart	1	\$29,460
Total	12	\$53,460

2015

- Number of Claims YTD – Seven (7)
- % of Total Claims to Date – 38%
- Total Claims Amount - \$18,428
- Average cost per Claim - \$2,633

Type	# of Claims	Amount
Strains	2	\$2,834
Contusions/ Crushing	1	\$2,001
Lacerations	2	\$12,417
Other/ Miscellaneous	2	\$1,176
Total	7	\$18,428

Risk Management Update

Police Department

2016

- Number of Claims YTD – Ten (10)
- % of Total Claims to Date – 37%
- Total Claims Amount - \$113,271
- Average cost per Claim - \$11,327
- Three (3) employees on modified duty and one (1) lost time through second quarter

2015

- Number of Claims YTD – Three (3)
- % of Total Claims to Date – 16%
- Total Claims Amount - \$9,041
- Average cost per Claim - \$3,014

Type	# of Claims	Amount
Strains/ Fractures	7	\$110,796
Contusions/ Inflammation	2	\$2,467
Lacerations	N/A	\$0
Other/ Multi	1	\$8
Total	10	\$113,271

Type	# of Claims	Amount
Strains	N/A	\$0
Contusions/ Punctures	1	\$6,287
Lacerations	N/A	\$0
Other	2	\$2,754
Total	3	\$9,041

Risk Management Update

General Liability Activity Overview

FMIT General and Auto Liability Claims YTD 2016

- Total claims to date – Nine (9)
- Open claims – Four (4) = \$2,243,240
- Closed claims – Five (5) = \$ 5,990
- Total incurred costs to date = \$2,251,118

FMIT General and Auto Liability Claims YTD 2015

- Total claims to date – Twenty-one (21)
- Open claims – Ten (10) = \$210,162
- Closed claims – Eleven (11) = \$ 4,500
- Total incurred costs to date = \$255,162

Risk Management Update

On-going Initiatives

Risk Management has contracted with Ben Few & Company, Inc. to provide services as a consultant to the City's property and casualty insurance program, and risk management services. One of the projects that the firm will be actively working on during the first contract year is an analysis of the City's risk management profile and insurance program to determine whether the City should solicit for a self-funded property and casualty insurance program similar to the group health program. The result of the analysis will be a Request for Proposals (RFP) to replace the current contract expiring this year.

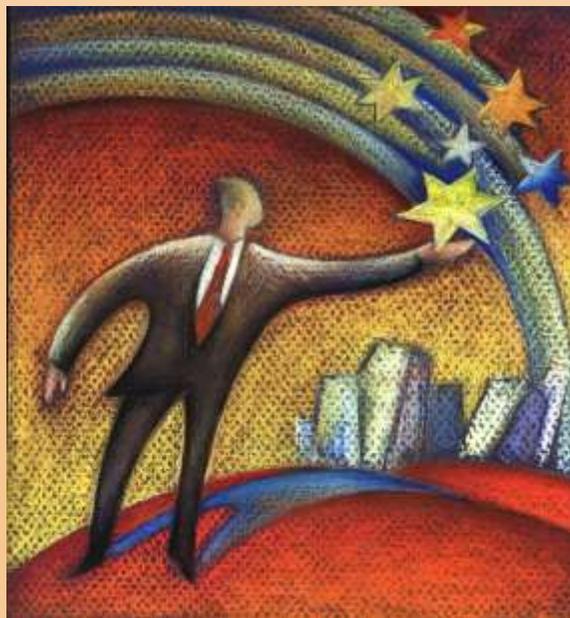
Lewis Steinberg, EMA Training Instructor for the Palm Beach Gardens Fire Rescue, conducted CPR and AED demonstrations, along with Signs and Symptoms of Strokes and Heart Attacks.

Parks and playground safety site inspections will be scheduled for the first week of May.

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Budget vs. Actual Comparison - General Fund

An analysis of budget amounts compared to actual amounts for types of revenue and their uses (expenditures) in the General Fund



Budgetary Comparison Schedule General Fund

	<u>Budget</u>	<u>Actual to Date</u>	<u>Received/ Spent</u>
Revenues:			
Taxes:			
Ad valorem taxes	\$ 51,003,793	\$ 48,353,131	94.80%
Local business tax	1,500,000	1,575,453	105.03%
Utility taxes	2,100,000	1,033,420	49.21%
Franchise fees	5,490,000	2,693,301	49.06%
Licenses and permits	3,000,790	1,834,658	61.14%
Intergovernmental	5,416,000	2,875,827	53.10%
Charges for services	4,586,302	2,693,970	58.74%
Fines and forfeitures	175,000	161,649	92.37%
Investment income	301,000	224,435	74.56%
Miscellaneous	911,925	597,895	65.56%
Total revenues	74,484,810	62,043,739	83.30%
Expenditures:			
Current:			
General government:			
City Council	\$ 462,372	\$ 175,457	37.95%
Administrative services	702,879	311,562	44.33%
Purchasing and contract management	146,818	61,770	42.07%
Information services	1,997,075	1,044,379	52.30%
City clerk	664,394	253,680	38.18%
Legal services	357,426	177,349	49.62%
Public communications	293,594	127,325	43.37%
Engineering services	485,466	189,535	39.04%
Human resources	707,512	313,111	44.26%
Finance	1,010,666	481,034	47.60%
Honda Classic	165,987	144,394	86.99%
General services	5,777,776	2,976,221	51.51%
Planning and zoning:			
Administrative	485,240	146,219	30.13%
Development compliance	483,158	227,508	47.09%
Planning	492,819	218,625	44.36%
GIS	160,107	68,317	42.67%
Construction services	1,559,905	695,427	44.58%
Neighborhood services	888,678	333,192	37.49%
Total general government	16,841,872	7,945,105	47.17%

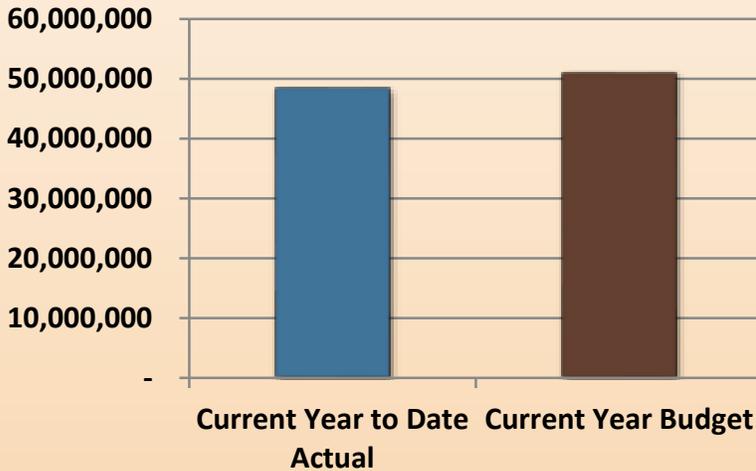
Budgetary Comparison Schedule General Fund

	<u>Budget</u>	<u>Actual to Date</u>	<u>Received/ Spent</u>
Public safety:			
Police	22,842,141	10,828,569	47.41%
Fire and emergency services	19,305,859	9,403,473	48.71%
Total public safety	<u>42,148,000</u>	<u>20,232,042</u>	<u>48.00%</u>
Culture and recreation:			
Administrative services	182,285	77,309	42.41%
Seniors and wellness	50,591	32,708	64.65%
Aquatics	218,085	43,426	19.91%
Tennis	347,141	68,192	19.64%
Programs division	94,952	45,750	48.18%
Total culture and recreation	<u>893,054</u>	<u>267,385</u>	<u>29.94%</u>
Physical environment:			
Administrative services	709,301	280,030	39.48%
Facilities maintenance	2,823,923	1,083,062	38.35%
Stormwater and street maintenance	1,601,644	675,012	42.14%
Parks and grounds	3,737,022	1,645,169	44.02%
Total physical environment	<u>8,871,890</u>	<u>3,683,273</u>	<u>41.52%</u>
Capital outlay:	<u>5,842,975</u>	<u>3,029,959</u>	<u>51.86%</u>
Debt service:			
Principal	4,039,635	1,666,161	41.25%
Interest	561,304	337,696	60.16%
Total debt service	<u>4,600,939</u>	<u>2,003,857</u>	<u>43.55%</u>
Total expenditures	<u>79,198,730</u>	<u>37,161,621</u>	<u>46.92%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(4,713,920)</u>	<u>24,882,118</u>	
Other financing sources (uses):			
Transfers in	745,660	400,330	53.69%
Transfers out	(2,430,000)	(2,430,000)	100.00%
Capital lease issued	-	861,929	100.00%
Sale of capital assets	-	210,000	100.00%
Total other financing sources (uses)	<u>(1,684,340)</u>	<u>(957,741)</u>	<u>56.86%</u>
Net change in fund balance	(6,398,260)	23,924,377	
Fund balance, beginning of year	<u>36,661,688</u>	<u>36,661,688</u>	
Fund balance, end of year	<u>\$ 30,263,428</u>	<u>\$ 60,586,065</u>	

Sources of Funds General Fund

Ad Valorem

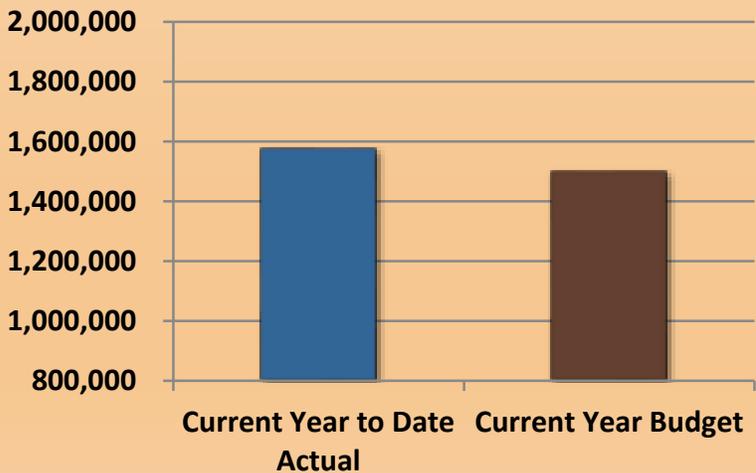
Current Year to Date Actual	Current Year Budget	% Received
48,353,131	51,003,793	94.80%



Budgeted Ad Valorem taxes were 94.80% collected through the second quarter of fiscal year 2016. Collected amounts appear to be in line with the budgeted amount with several current, tax sale, and delinquent tax distributions remaining in the fiscal year.

Local Business Tax

Current Year to Date Actual	Current Year Budget	% Received
1,575,453	1,500,000	105.03%

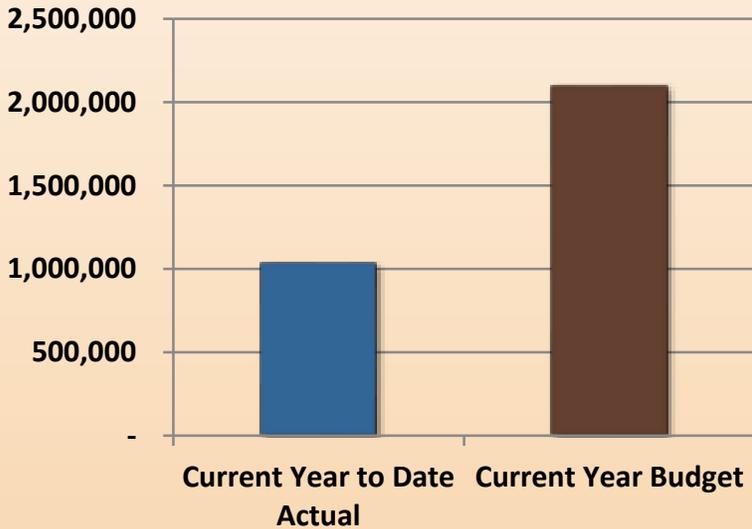


Local Business taxes exceeded the annual budget at the end of the second quarter with 105.03% collected. The favorable variance is due to delinquent tax collections during the quarter. Additional revenue collected throughout the fiscal year will be related to businesses opening.

Sources of Funds General Fund

Utility Taxes

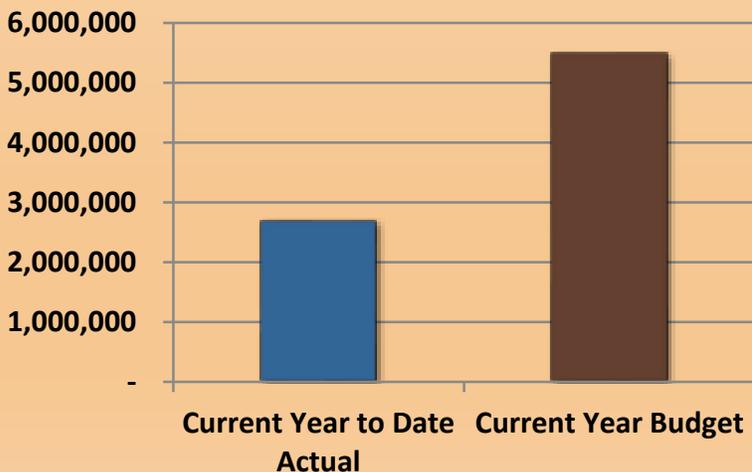
Current Year to Date Actual	Current Year Budget	% Received
1,033,4202	2,100,000	49.21%



Utility taxes are in line with budgeted amounts with 49.21% collected through the second quarter of the fiscal year. This category consists of the Telecommunications Services Tax.

Franchise Fees

Current Year to Date Actual	Current Year Budget	% Received
2,693,301	5,490,000	49.06%

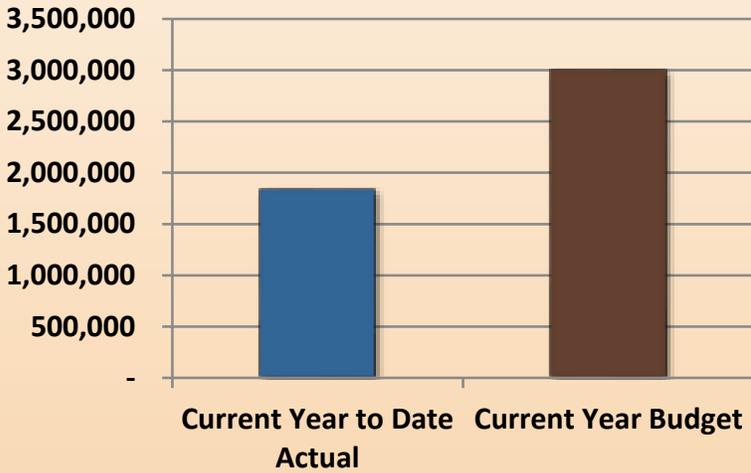


Franchise Fees are currently 49.06% collected at the end of the second quarter. Revenues included in this category include both Electric and Solid Waste Franchise Fees. The City will collect larger monthly amounts during the summer months when electric usage is at its peak.

Sources of Funds General Fund

Licenses and Permits

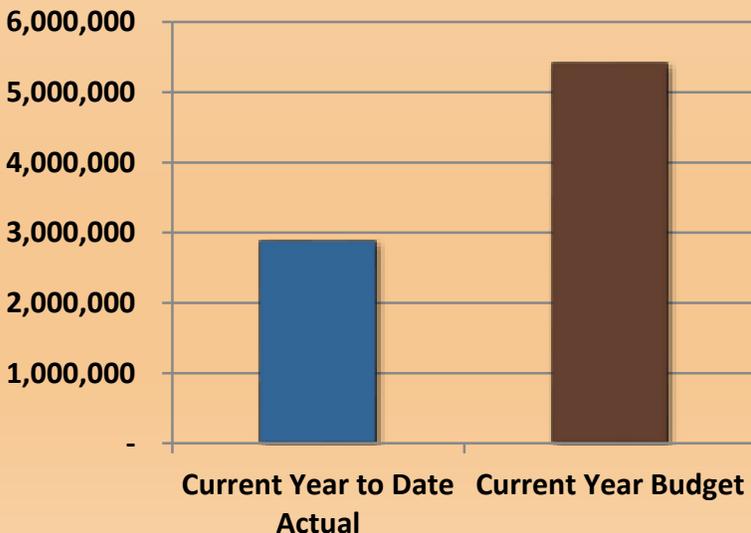
Current Year to Date Actual	Current Year Budget	% Received
1,834,658	3,000,790	61.14%



Currently 61.14% of the budgeted revenues for this category have been received. The largest portion of the revenues relates to building permits which represents approximately \$1.7 million or 93% of the total licenses and permit revenue collected.

Intergovernmental Revenue

Current Year to Date Actual	Current Year Budget	% Received
2,875,827	5,416,000	53.10%

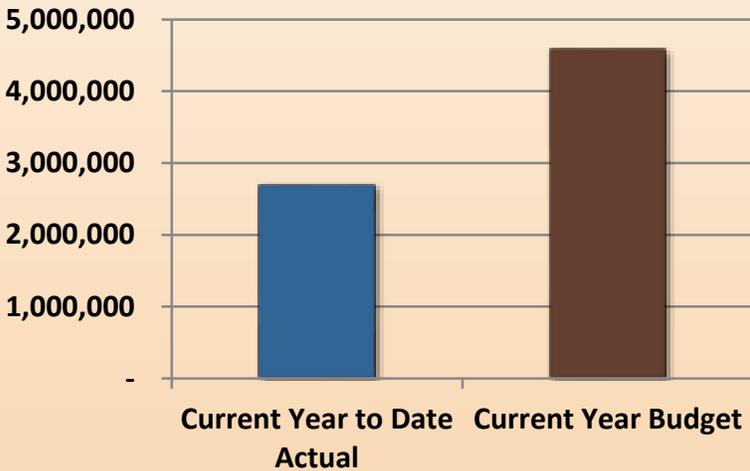


Intergovernmental Revenue is 53.10% collected through the end of the second quarter. Revenues included in this category are federal and state grants, 1/2 cent sales tax, and state shared revenues.

Sources of Funds General Fund

Charges for Services

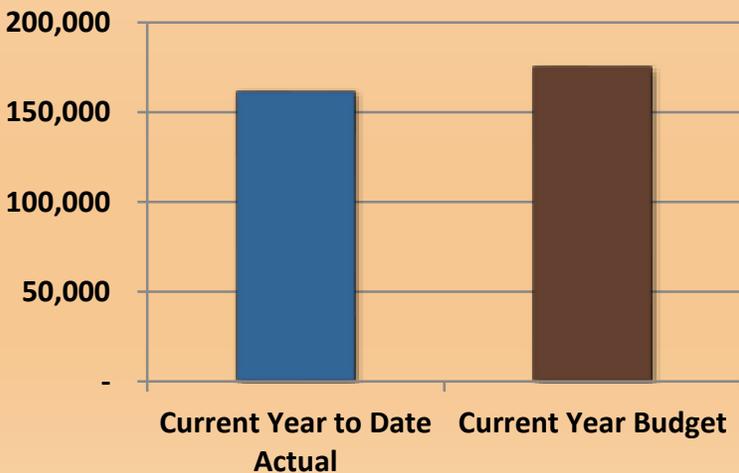
Current Year to Date Actual	Current Year Budget	% Received
2,693,970	4,586,302	58.74%



Charges for services were 58.74% collected through the end of the second quarter. Revenues included in this category are EMS fees, dispatch service charges, and fire inspection fees. The City has billed two (2) invoices to the Town of Jupiter, the Town of Juno Beach, Village of North Palm Beach, and the Town of Jupiter Inlet Colony totaling approximately \$902 thousand for dispatch services.

Fines and Forfeitures

Current Year to Date Actual	Current Year Budget	% Received
161,649	175,000	92.37%

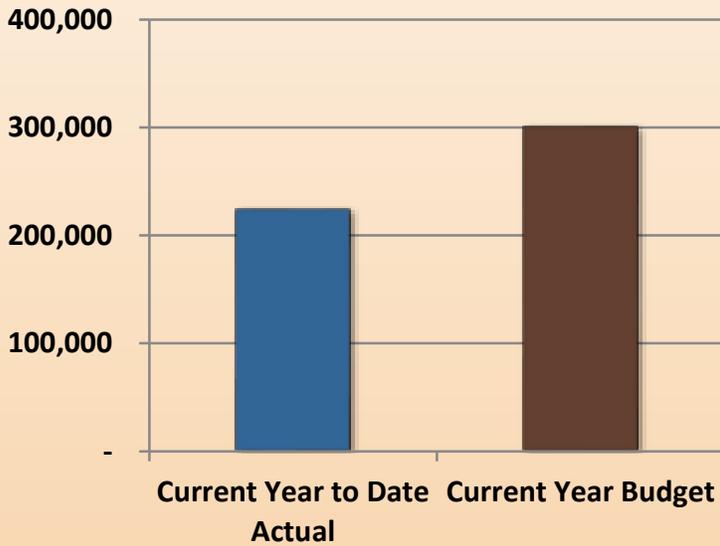


Revenues in the Fines and Forfeitures category include court and code enforcement fines. Actual amounts exceed budgeted figures through the second quarter of the fiscal year due to a portion of traffic fines collected annually from the County. Remaining collections vary from month to month and the City anticipates revenues to exceed budgeted amounts by the end of the fiscal year.

Sources of Funds General Fund

Investment Income

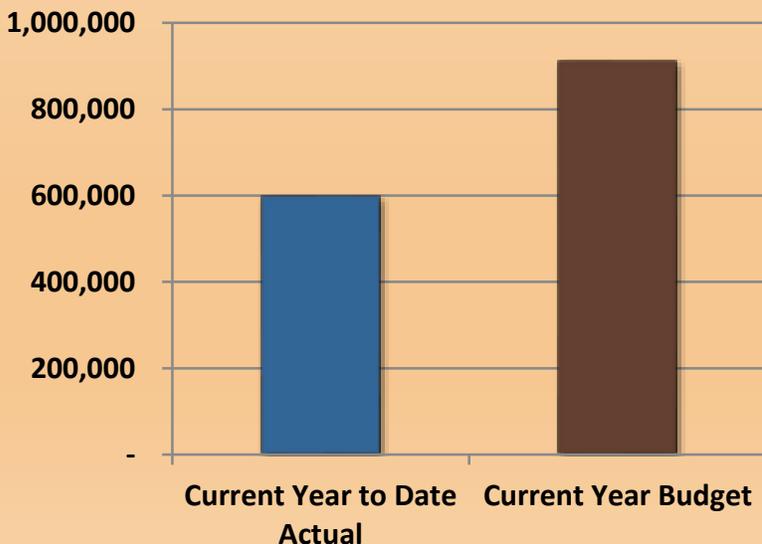
Current Year to Date Actual	Current Year Budget	% Received
224,435	301,000	74.56%



Investment Income is 74.56% collected through the end of the second quarter. The City anticipates investment income to exceed budgeted amounts by the end of the fiscal year. See the investment analysis section, beginning on page 27, for more detailed discussion and results.

Miscellaneous

Current Year to Date Actual	Current Year Budget	% Received
597,895	911,925	65.56%

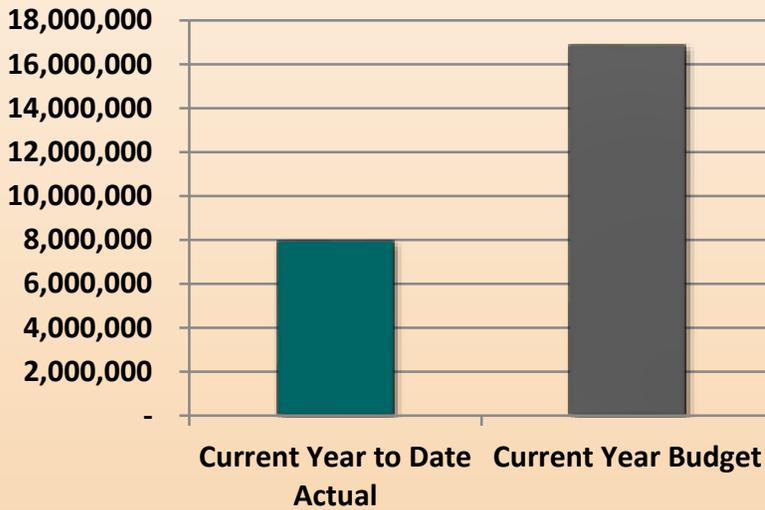


Miscellaneous revenue is 65.56% collected through the end of the second quarter. Revenues in this category include reimbursement of city services, tax searches, and rental fees for wireless towers. As of the end of the second quarter, the city has recorded \$160 thousand for median maintenance. The majority of the reimbursement for maintenance services is received at the beginning of the fiscal year.

Uses of Funds General Fund

General Government

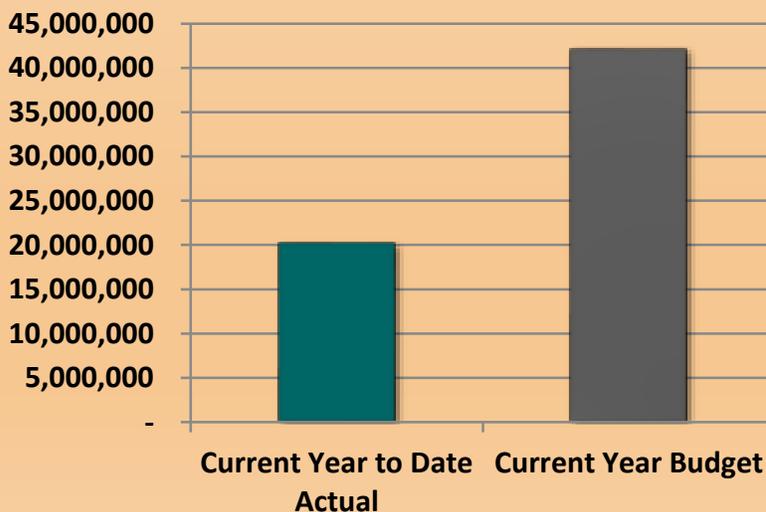
Current Year to Date Actual	Current Year Budget	% Spent
7,945,105	16,841,872	47.17%



General Government expenditures, excluding capital outlay, are within budgeted amounts through the end of the second quarter with 47.17% spent.

Public Safety

Current Year to Date Actual	Current Year Budget	% Spent
20,232,042	42,148,000	48.00%

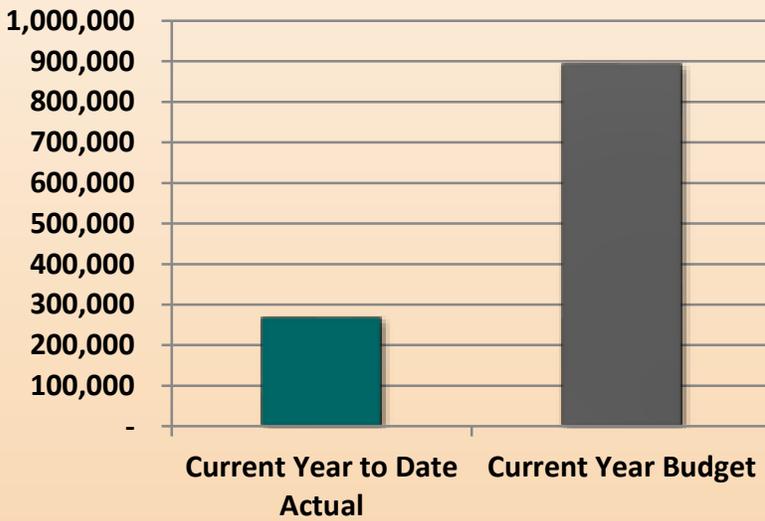


Public Safety expenditures, excluding capital outlay, are within budgeted amounts through the end of the second quarter with 48.00% spent to date.

Uses of Funds General Fund

Culture and Recreation

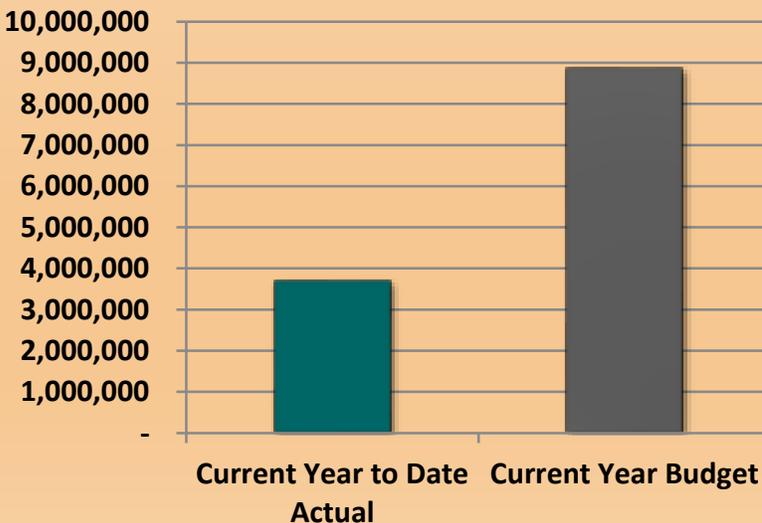
Current Year to Date Actual	Current Year Budget	% Spent
7,945,105	16,841,872	47.17%



Culture and Recreation expenditures, excluding capital outlay, are lower than budgeted numbers through the end of the second quarter with 29.94% spent. The variance is due to expenditures that will occur in the fourth quarter relating to the pool and repairs and maintenance on the tennis facility.

Physical Environment

Current Year to Date Actual	Current Year Budget	% Spent
3,683,273	8,871,890	41.52%

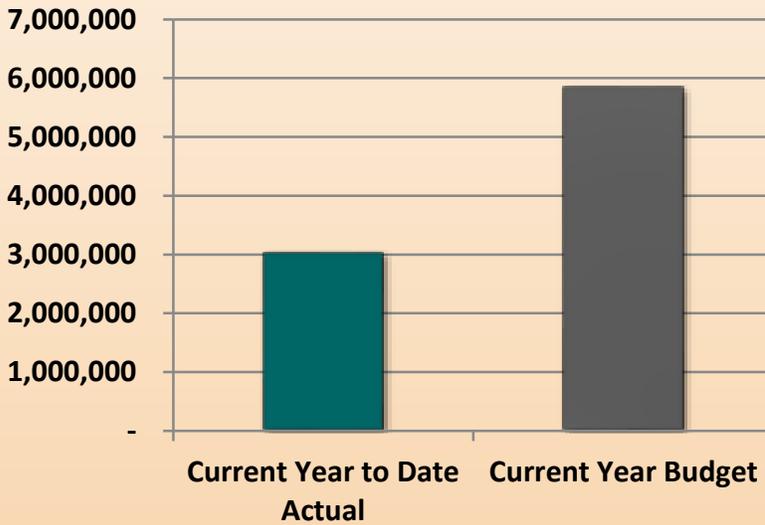


Physical Environment expenditures, excluding capital outlay, are below budgeted numbers through the end of the second quarter with 41.52% spent.

Uses of Funds General Fund

Capital Outlay

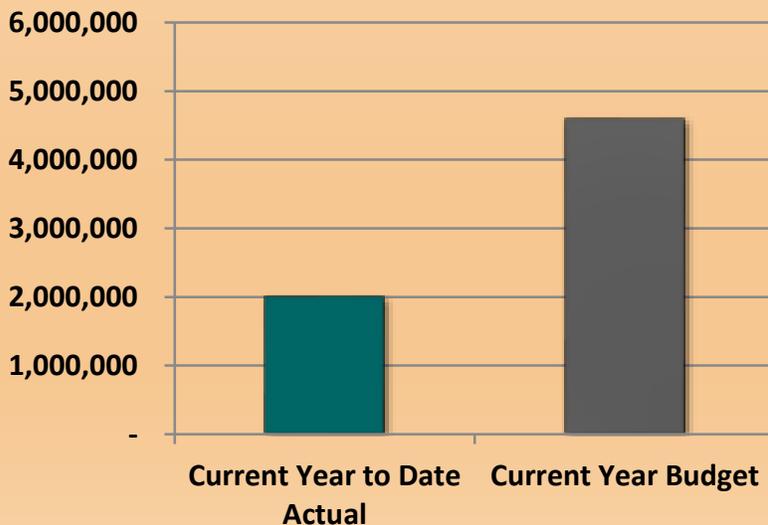
Current Year to Date Actual	Current Year Budget	% Spent
3,029,959	5,842,975	51.86%



Capital Outlay expenditures, which represent 7.3% of total budgeted general fund expenditures, are currently 51.86% spent through the end of the second quarter. For detailed information on capital projects with current activity, please see the Capital Project Update Report on pages 36 – 38.

Debit Service

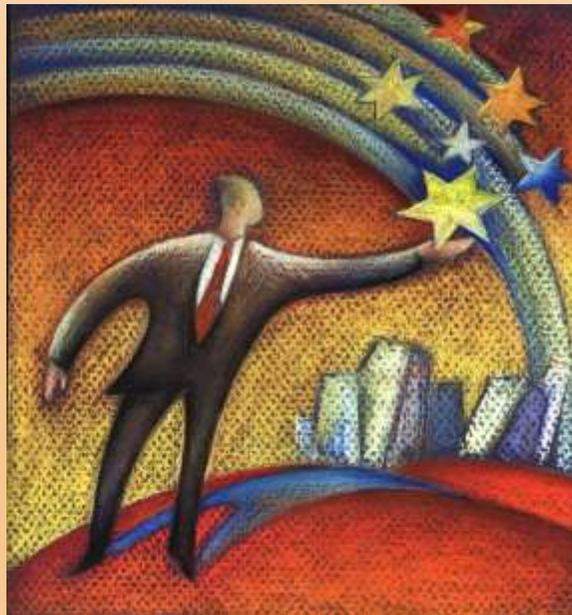
Current Year to Date Actual	Current Year Budget	% Spent
2,003,857	4,600,939	43.55%



Debt Service payments are based on scheduled payments from amortization schedules. Amounts will be in line with budget at the end of the year. To date, actual debt service expenditures totaled approximately 43.55% of the budgeted amount.

Current Year vs. Prior Year Comparison – General Fund

An analysis of current year actual amounts versus prior year actual amounts



Current Year vs. Prior Year Comparison Schedule General Fund

	<u>Prior Year</u>	<u>Current Year</u>	<u>Increase/ (Decrease)</u>	<u>% Change</u>
Revenues:				
Taxes:				
Ad valorem taxes	\$ 46,095,028	\$ 48,353,131	2,258,103	4.90%
Local business tax	1,592,595	1,575,453	(17,142)	-1.08%
Utility taxes	1,040,109	1,033,420	(6,689)	-0.64%
Franchise Fees	2,499,734	2,693,301	193,567	7.74%
Licenses and permits	2,109,322	1,834,658	(274,664)	-13.02%
Intergovernmental	2,828,552	2,875,827	47,275	1.67%
Charges for services	2,854,711	2,693,970	(160,741)	-5.63%
Fines and forfeitures	130,308	161,649	31,341	24.05%
Investment income	114,977	83,543	(31,434)	-27.34%
Net appreciation in fair value of investments	97,212	140,892	43,680	44.93%
Miscellaneous	715,485	597,895	(117,590)	-16.43%
Total revenues	60,078,033	62,043,739	1,965,706	3.27%
Expenditures:				
Current:				
General government:				
City Council	\$ 188,603	\$ 175,457	\$ (13,146)	-6.97%
Administrative services	294,732	311,562	16,830	5.71%
Purchasing and contract management	66,667	61,770	(4,897)	-7.35%
Information services	957,164	1,044,379	87,215	9.11%
City clerk	223,631	253,680	30,049	13.44%
Legal services	156,346	177,349	21,003	13.43%
Public communications	61,914	127,325	65,411	105.65%
Engineering services	168,624	189,535	20,911	12.40%
Human resources	283,451	313,111	29,660	10.46%
Finance	469,485	481,034	11,549	2.46%
Honda Classic	135,688	144,394	8,706	0.00%
General services	3,193,717	2,976,221	(217,496)	-6.81%
Planning and zoning				
Administrative	135,483	146,219	10,736	7.92%
Development compliance	220,578	227,508	6,930	3.14%
Planning	214,168	218,625	4,457	2.08%
GIS	70,825	68,317	(2,508)	-3.54%
Construction services	648,671	695,427	46,756	7.21%
Neighborhood services	308,547	333,192	24,645	7.99%
Total general government	7,798,294	7,945,105	146,811	1.88%

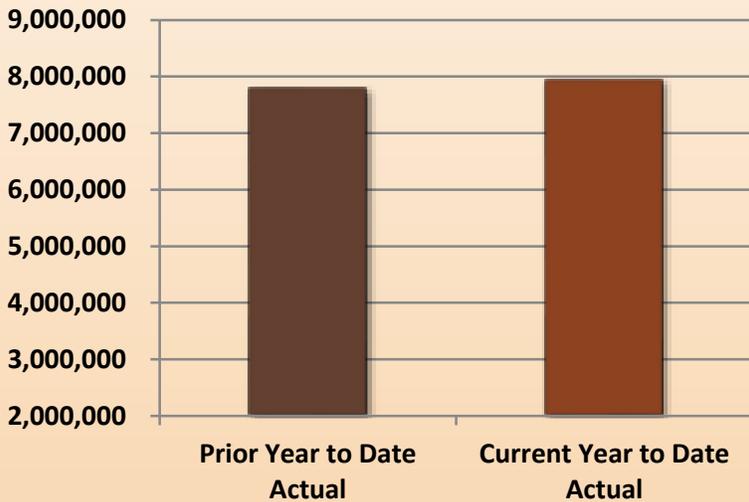
Current Year vs. Prior Year Comparison Schedule General Fund

	<u>Prior Year</u>	<u>Current Year</u>	<u>Increase/ (Decrease)</u>	<u>% Change</u>
Public safety:				
Police	10,334,613	10,828,569	493,956	4.78%
Fire and emergency services	8,739,524	9,403,473	663,949	7.60%
Total public safety	<u>19,074,137</u>	<u>20,232,042</u>	<u>1,157,905</u>	<u>6.07%</u>
Culture and recreation:				
Administrative services	86,478	77,309	(9,169)	-10.60%
Seniors and wellness	28,011	32,708	4,697	16.77%
Aquatics	77,102	43,426	(33,676)	-43.68%
Tennis	63,154	68,192	5,038	7.98%
Programs division	43,180	45,750	2,570	5.95%
Total culture and recreation	<u>297,925</u>	<u>267,385</u>	<u>(30,540)</u>	<u>-10.25%</u>
Physical environment:				
Administrative services	293,964	280,030	(13,933)	-4.74%
Facilities maintenance	1,174,329	1,083,062	(91,267)	-7.77%
Stormwater and street maintenance	623,068	675,012	51,944	8.34%
Parks and grounds	1,570,906	1,645,169	74,263	4.73%
Total physical environment	<u>3,662,267</u>	<u>3,683,273</u>	<u>21,006</u>	<u>0.57%</u>
Capital outlay:	<u>939,282</u>	<u>3,029,959</u>	<u>2,090,677</u>	<u>222.58%</u>
Debt service:				
Principal	1,609,560	1,666,161	56,602	3.52%
Interest	364,646	337,696	(26,951)	-7.39%
Total debt service	<u>1,974,206</u>	<u>2,003,857</u>	<u>29,651</u>	<u>1.50%</u>
Total expenditures	<u>33,746,111</u>	<u>37,161,621</u>	<u>3,415,510</u>	<u>10.12%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>26,331,922</u>	<u>24,882,118</u>	<u>(1,449,804)</u>	
Other financing sources (uses):				
Transfers in	382,412	400,330	17,918	4.69%
Transfers out	(1,476,228)	(2,430,000)	(953,772)	64.61%
Capital lease issued	-	861,929	861,929	100.00%
Sale of capital assets	-	210,000	210,000	100.00%
Total other financing sources (uses)	<u>(1,093,816)</u>	<u>(957,741)</u>	<u>136,075</u>	<u>-12.44%</u>
Net change in fund balance	25,238,106	23,924,377	(1,313,729)	
Fund balance, beginning of year	<u>38,614,211</u>	<u>36,661,688</u>	<u>(1,952,523)</u>	
Fund balance, end of year	<u>\$ 63,852,317</u>	<u>\$ 60,586,065</u>	<u>\$ (3,266,252)</u>	

Current Year vs. Prior Year Expenditure Comparison

General Government

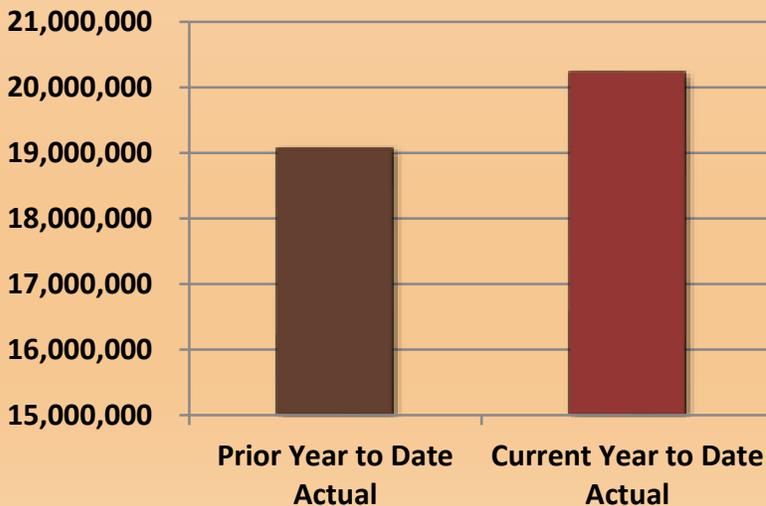
Prior Year to Date Actual	Current Year to Date Actual	Increase/ (Decrease)	% Change
7,798,294	7,945,105	146,811	1.88%



General government expenditures, excluding capital outlay, are in line with prior year amounts.

Public Safety

Prior Year to Date Actual	Current Year to Date Actual	Increase/ (Decrease)	% Change
19,074,137	20,232,042	1,157,905	6.07%

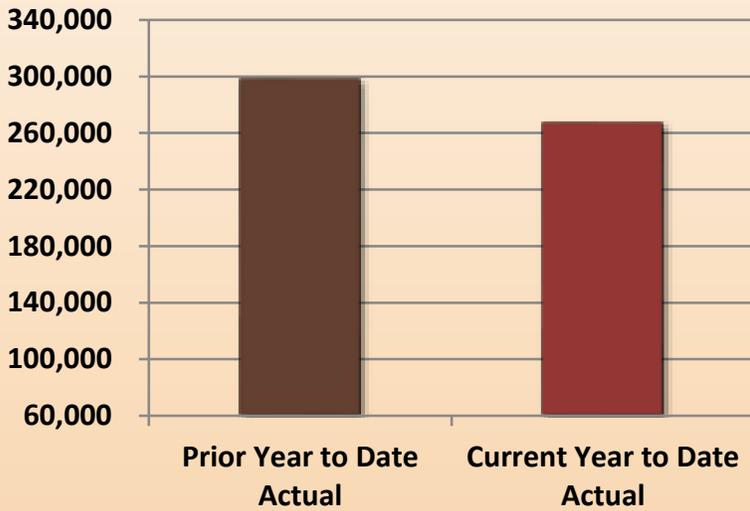


Public Safety expenditures, excluding capital outlay, are above prior year expenditures by approximately \$1.2 million or 6.07%. The collective bargaining agreement between the City and the International Association of Fire Firefighters (IAFF) was approved by City Council during the second quarter. The budget contains increases of 4.3%. Adjustments as part of the agreement were made retroactive to the beginning of the fiscal year.

Current Year vs. Prior Year Expenditure Comparison

Culture and Recreation

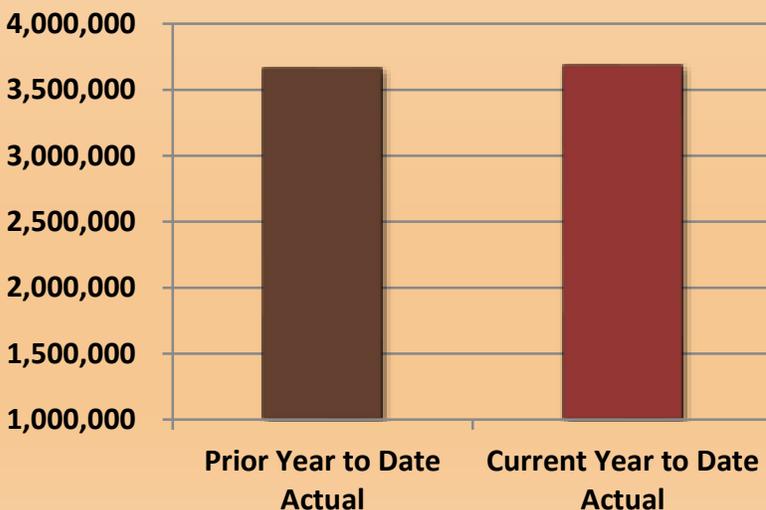
Prior Year to Date Actual	Current Year to Date Actual	Increase/ (Decrease)	% Change
297,925	267,385	(30,540)	-10.25%



Culture and Recreation expenditures, excluding capital outlay, have decreased due to a reduction in aquatic repair and maintenance accounts.

Physical Environment

Prior Year to Date Actual	Current Year to Date Actual	Increase/ (Decrease)	% Change
3,662,267	3,683,273	21,006	0.57%

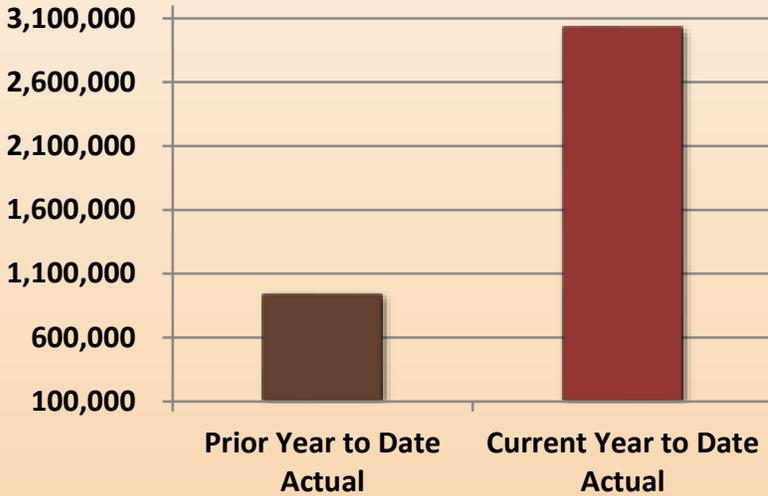


Physical Environment expenditures, excluding capital outlay, are in line with prior year expenditures.

Current Year vs. Prior Year Expenditure Comparison

Capital Outlay

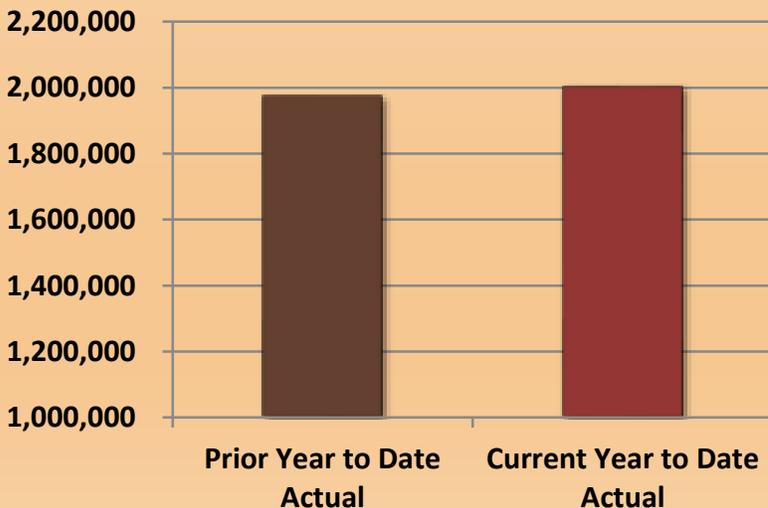
Prior Year to Date Actual	Current Year to Date Actual	Increase/ (Decrease)	% Change
939,282	3,029,959	2,090,677	222.58%



Capital Outlay expenditures are significantly greater than prior year amounts due to the construction of the new fire station #2 which totaled \$1.3 million compared to \$155 thousand in the prior year and the recording of the capital lease relating to a new fire truck which totaled \$1.1 million during the second quarter.

Debt Service

Prior Year to Date Actual	Current Year to Date Actual	Increase/ (Decrease)	% Change
1,974,206	2,003,857	29,651	1.50%



Debt Service payments are based on scheduled payments from amortization schedules. Current year amounts are in line with prior year expenditures.

Investment Performance Review

Investment Advisors

Steven Alexander, CTP, CGFO, CPPT, Managing Director
Robert Cheddar, CFA, Chief Credit Officer, Managing Director
D. Scott Stitcher, CFA, Director
Richard Pengelly, CFA, CTP, Director
Rebecca Geyer, CTP, Senior Analyst

PFM Asset Management LLC

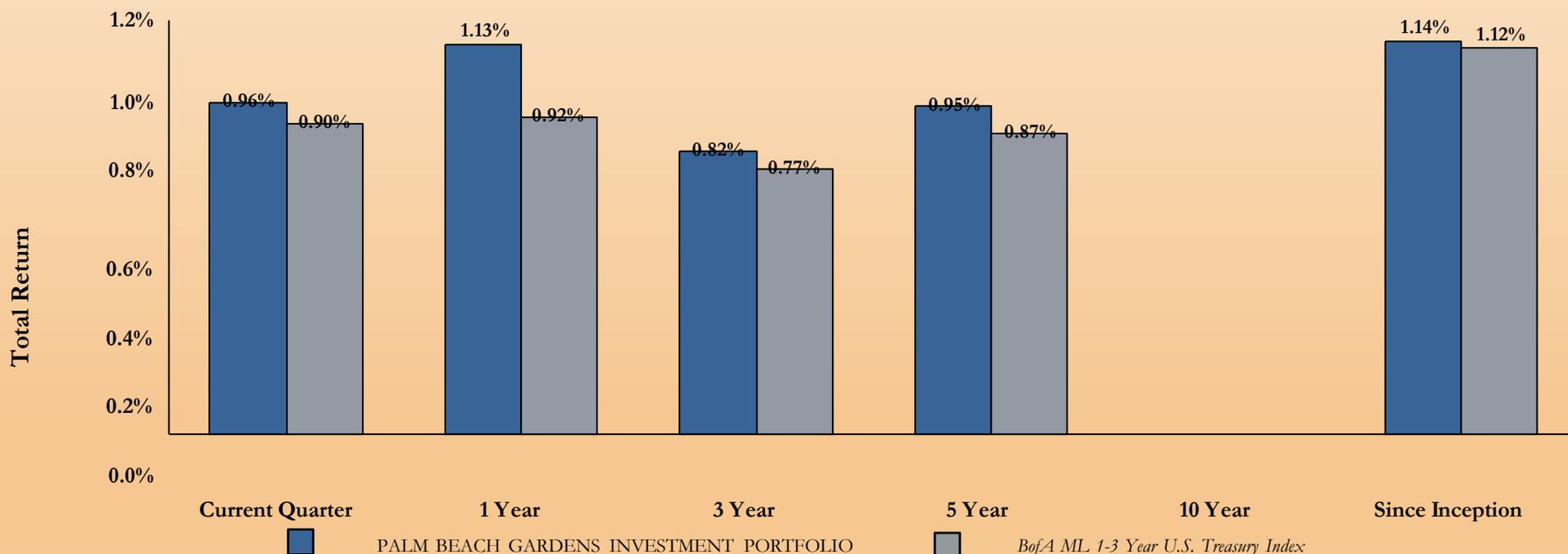
One Keystone Plaza, Suite 300
North Front & Market Streets
Harrisburg, PA 17101-2044
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300 S. Orange Avenue, Suite 1170
Orlando, FL 32801 (407) 648-2208 (407) 648-1323 fax

- The Portfolios are of high credit quality and invested in U.S. Treasury, Federal Agency, corporate notes and commercial paper securities.
- The Investment Portfolio's quarterly total return performance of 0.96% outperformed the benchmark performance of 0.90% by 0.06%.
- PFM continued to actively manage the Investment Portfolio during the first quarter and found value in the market, taking advantage of market inefficiencies or changes in economic outlook. As a result, the Portfolio realized \$2,241 in gains on sales (based on amortized cost) during the quarter. PFM is continually in the market monitoring for opportunities to add value to the Portfolio.
- On February 25th Moody's lowered the long-term rating of ConocoPhillips to Baa2 from A2. Standard & Poor's was expected to downgrade them as well. PFM's Investment Committee met and decided the fundamentals impacting the stability of ConocoPhillips were likely to continue deteriorating; as such it was decided to sell out of the position immediately. The Investment Portfolio held \$100,000. The sale resulted in a \$4,537 loss based on amortized cost. PFM believes this was a necessary move to protect the principal of the investment.
- We expect the U.S. economy to expand at a moderate pace in 2016 as consumer spending continues to drive positive growth. Outside the U.S., economic prospects are more challenged due to weak commodity prices, slowing growth in China, and various geopolitical risks. The market's concerns about the strength of the global economy will likely keep interest rates lower than previously expected.
- Given the likelihood that rates will not move significantly higher in the near-term, we will position the maturity distribution of portfolios to generally match the distribution of their benchmarks, except where shifting to short-term credit securities offers better value.
- PFM will continue to navigate the market environment with a keen focus on relative value sector analysis, prudent duration management, and efficient yield curve placement. While producing strong investment returns remains a priority, it is secondary to maintaining safety and liquidity, particularly in the current environment where we expect yields to trend higher

Portfolio Performance (Total Return)

Portfolio/Benchmark	Effective Duration	Current Quarter	1 Year	Annualized Return			Since Inception (06/30/09)
				3 Year	5 Year	10 Year	
PALM BEACH GARDENS INVESTMENT PORTFOLIO	1.80	0.96%	1.13%	0.82%	0.95%	-	1.14%
BofA ML 1-3 Year U.S. Treasury Index	1.82	0.90%	0.92%	0.77%	0.87%	-	1.12%
Difference		0.06%	0.21%	0.05%	0.08%	-	0.02%

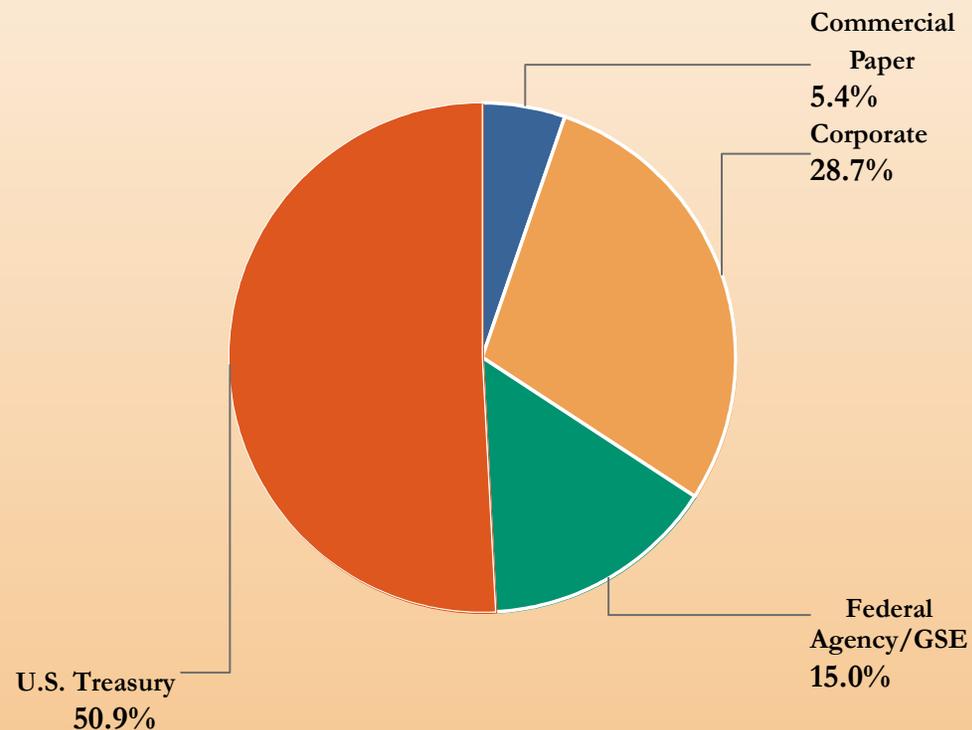


Portfolio performance is gross of fees unless otherwise indicated.

Sector Allocation

As of March 31, 2016

Sector	Market Value (\$)	% of Portfolio
U.S. Treasury	12,641,779	50.9%
Corporate	7,135,247	28.7%
Federal Agency/GSE	3,730,877	15.0%
Commercial Paper	1,344,406	5.4%
Total	24,852,308	100.0%

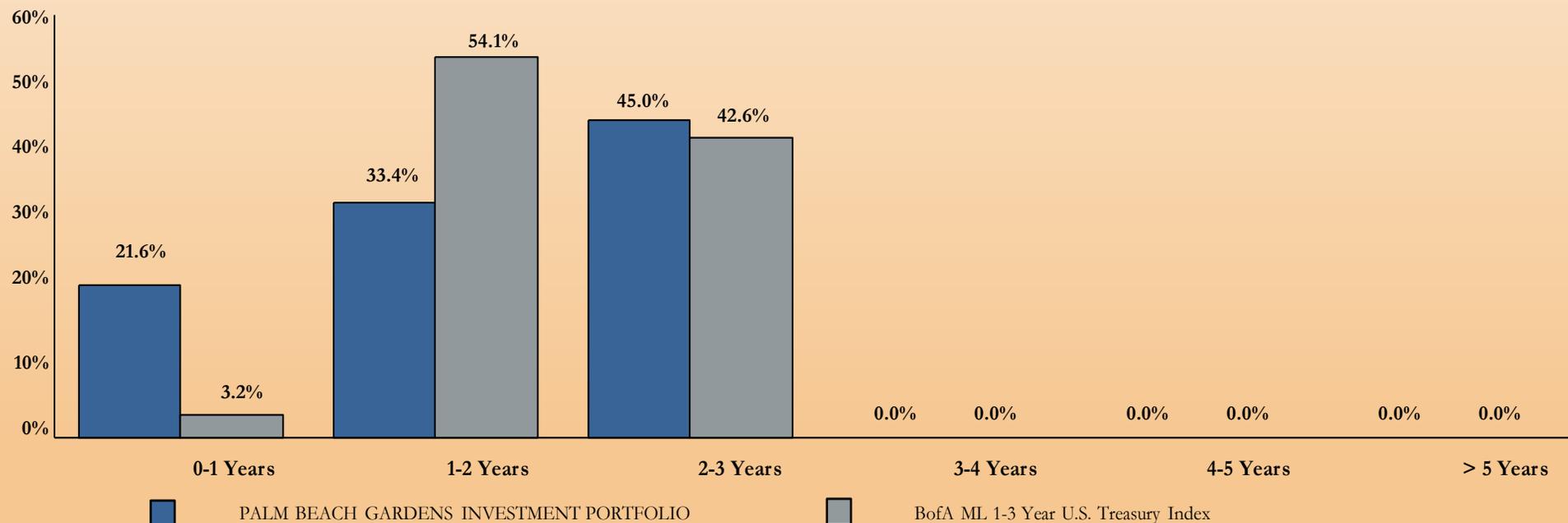


Detail may not add to total due to rounding.

Maturity Distribution

As of March 31, 2016

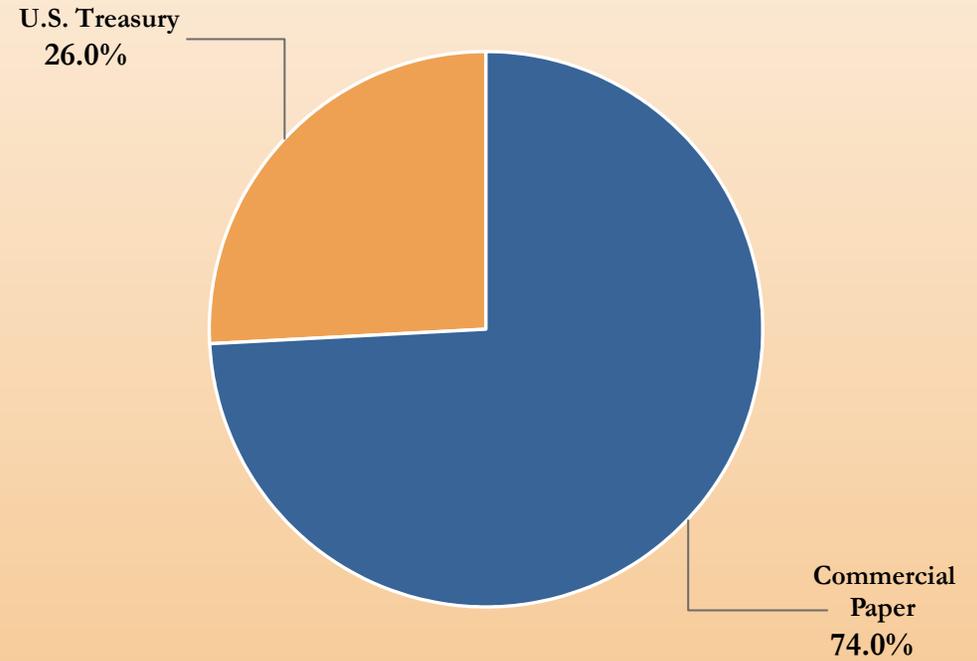
Portfolio/Benchmark	Yield at Market	Average Maturity	0-1 Years	1-2 Years	2-3 Years	3-4 Years	4-5 Years	>5 Years
PALM BEACH GARDENS INVESTMENT PORTFOLIO	0.86%	1.83 yrs	21.6%	33.4%	45.0%	0.0%	0.0%	0.0%
BofA ML 1-3 Year U.S. Treasury Index	0.75%	1.93 yrs	3.2%	54.1%	42.6%	0.0%	0.0%	0.0%



Sector Allocation

As of March 31, 2016

Sector	Market Value (\$)	% of Portfolio
Commercial Paper	9,979,391	74.0%
U.S. Treasury	3,500,546	26.0%
Total	13,479,937	100.0%

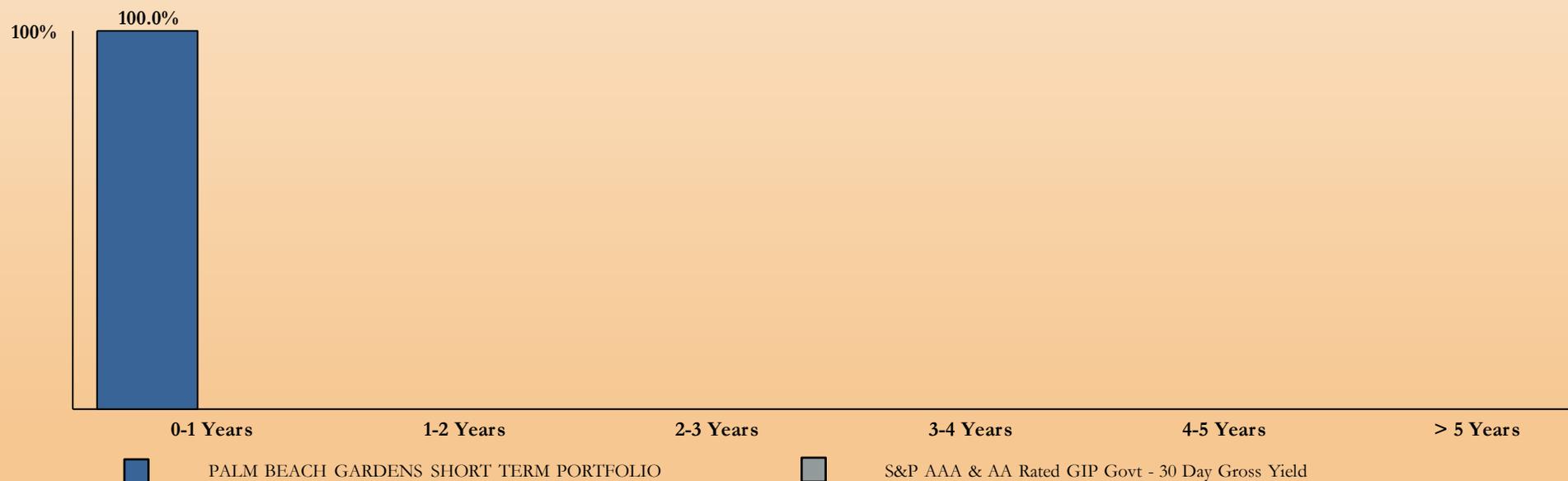


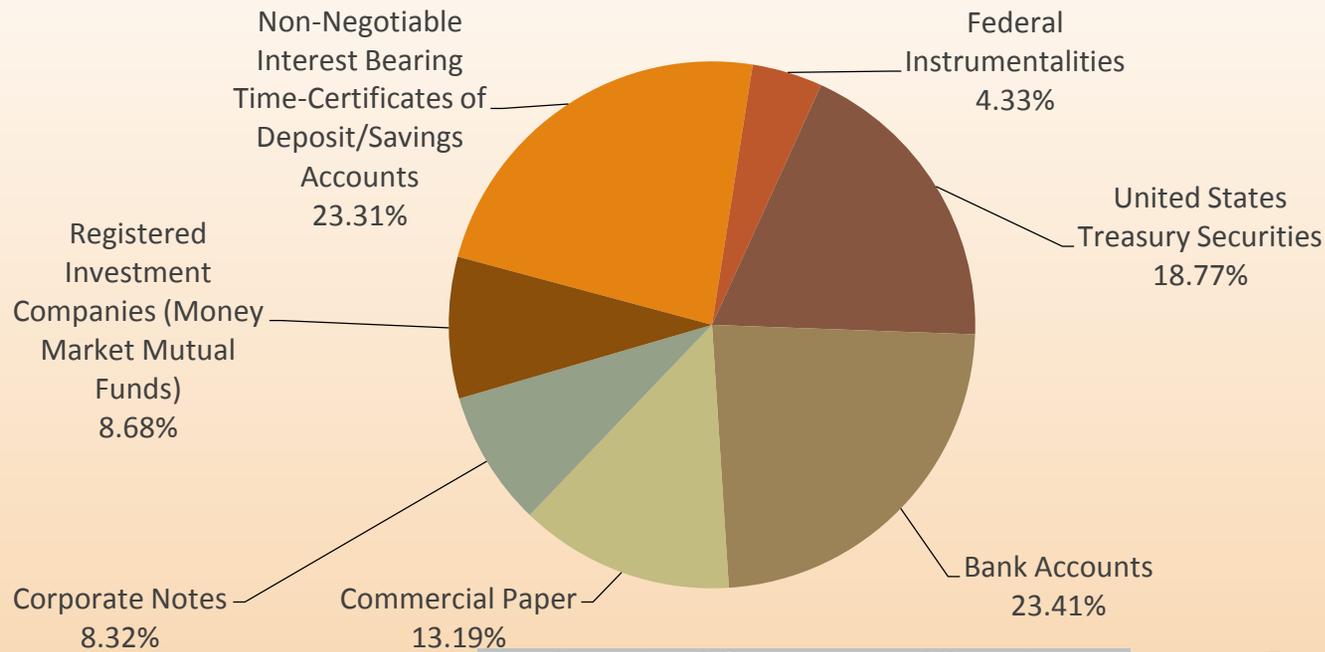
Detail may not add to total due to rounding.

Maturity Distribution

As of March 31, 2016

Portfolio/Benchmark	Yield at Market	Average Maturity	0-1 Years	1-2 Years	2-3 Years	3-4 Years	4-5 Years	>5 Years
PALM BEACH GARDENS SHORT TERM PORTFOLIO	0.53%	0.26 yrs	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%
S&P AAA & AA Rated GIP Govt - 30 Day Gross Yield								





Security Type ¹	Amortized Cost (Includes Interest)	Allocation Percentage	Notes	Permitted by Policy	In Compliance
Florida PRIME	-	0.00%		25%	YES
United States Treasury Securities	16,110,417.03	18.77%		100%	YES
United States Government Agency Securities	-	0.00%		50%	YES
Federal Instrumentalities	3,713,632.86	4.33%		80%	YES
Mortgage-Backed Securities	-	0.00%		20%	YES
Non-Negotiable Interest Bearing Time Certificates of Deposit/Savings Accounts	20,002,845.80	23.31%	2	50%	YES
Repurchase Agreements	-	0.00%		50%	YES
Commercial Paper	11,319,556.41	13.19%		25%	YES
Corporate Notes	7,139,057.87	8.32%		25%	YES
State and/or Local Government Debt	-	0.00%		20%	YES
Registered Investment Companies (Money Market Mutual Funds)	7,450,921.11	8.68%		50%	YES
Intergovernmental Investment Pool	-	0.00%		25%	YES
Bank Accounts	20,089,354.16	23.41%	2	100%	YES

Notes:

1. End of month trade-date amortized cost of portfolio holdings, including accrued interest.
2. Managed by the City.

Individual Issuer Breakdown	Amortized Cost (Includes Interest)	Allocation Percentage	Notes	Permitted by Policy	In Compliance
Government National Mortgage Association (GNMA)	-	0.00%		25%	YES
Federal Farm Credit Bank (FFCB)	-	0.00%		25%	YES
Federal Home Loan Bank (FHLB)	219,895.38	0.26%		25%	YES
Federal National Mortgage Association (FNMA)	2,319,516.84	2.70%		25%	YES
Federal Home Loan Mortgage Corporation (FHLMC)	1,174,220.64	1.37%		25%	YES
American Express Company Corporate Notes	526,400.55	0.61%		5%	YES
American Honda Finance Corporate Notes	190,372.93	0.22%		5%	YES
Bank of New York Company Inc. Corporate Notes	603,401.27	0.70%		5%	YES
Cisco Systems, Inc. Corporate Notes	561,481.80	0.65%		5%	YES
Deere & Company Corporate Notes	1,014,216.31	1.18%		5%	YES
Exxon Mobil Corporation Corporate Notes	600,543.75	0.70%		5%	YES
General Electric Capital Corporation Corporate Notes	627,195.98	0.73%		5%	YES
HSBC Holdings plc Corporate Notes	200,583.52	0.23%		5%	YES
IBM Corporation Corporate Notes	599,902.53	0.70%		5%	YES
JP Morgan Chase & Company Corporate Notes	600,947.17	0.70%		5%	YES
Pfizer, Inc. Corporate Notes	445,441.11	0.52%		5%	YES
Toyota Motor Corporation Corporate Notes	431,596.63	0.50%		5%	YES
Wells Fargo & Company Corporate Notes	736,974.32	0.86%		5%	YES
Bank of Tokyo Mitsubishi, Inc. Commercial Paper	3,638,486.01	4.24%		10%	YES
BNP Paribas Commercial Paper	695,991.53	0.81%		10%	YES
JP Morgan Chase & Company Commercial Paper	3,985,428.88	4.64%		10%	YES
Toyota Motor Corporation Commercial Paper	2,999,649.99	3.50%		10%	YES
Money Market Fund - Sweep Account	2,733,967.47	3.19%		25%	YES
BB&T Bank Savings Account	20,002,845.80	23.31%	2	25%	YES
BB&T Bank Checking Account	20,089,354.16	23.41%	2	100%	YES
Money Market - PFM Funds Government Series	132.29	0.00%		25%	YES
Money Market PFM Funds Prime	4,716,821.35	5.50%		25%	YES

Notes:

1. End of month trade-date amortized cost of portfolio holdings, including accrued interest.
2. Managed by the City.

* All Assets

Impact Fee Analysis

Impact fees are collected in five capital program areas within the City, including Recreation, Police, Fire, Art, and Roads. An analysis showing the impact fee balances available for spending is included in this section on the following page. The analysis presents information for each separate fund showing beginning fund balances, impact fees collected during the fiscal year, funds spent or earmarked, current project balances, and the amount available for future projects. The analysis in this section will be used to assist project managers in the timing of their projects. As part of the City's Land Development Code, impact fees are required to be expended or encumbered within six years of collection. Fee payers are entitled to refunds if their fees are not spent or encumbered within those time frames.



Impact Fee Analysis

At the end of the second quarter, \$697 thousand or 24.8% of the total budgeted impact fee revenues have been collected. Below is a listing of activity during the second quarter.

- Alton PCD - Seven (7) single family residential permits
- Northlake Boulevard – CVS Pharmacy - One (1) commercial retail permit
- Central Gardens - One (1) commercial adult/continuing care facility permit
- Old Palm Golf Club - Three (3) single family residential permits
- City Centre - One (1) commercial bank permit

Available Fund Balance Analysis Quarter Ended March 31, 2016

	<u>Recreation Impact</u>	<u>Police Impact</u>	<u>Fire Impact</u>	<u>Art Impact</u>	<u>Road Impact</u>
Beginning Fund Balance - 10/1/2015	\$ 6,719,333	\$ 3,007,498	\$574,218	\$ 636,985	\$ 1,635,533
Impact Fee Collections	265,452	53,129	153,955	-	224,211
Other Revenue (Transfers, Grants, Interest income, Contributions & Donations)	401,909	842	170	167	2,001,116
Amount Spent	(764,777)	(208,831)	(119,880)	(57,969)	(451,648)
Amount Encumbered (Earmarked)	(266,372)	(2,387,539)	-	(63,401)	(123,676)
Ending Fund Balance	6,355,544	465,099	608,463	515,782	3,285,536
Add:					
Uncollected Grant/Donation Revenue	-	-	-	-	-
Pending Transfer	-	-	-	-	-
Less:					
Current Project Balances to Complete:					
Plant/Lilac Park Extension	(201,146)	-	-	-	-
Joesph R. Russo Athletic Complex (fka City Park Expansion - Phase III)	(2,236,769)	-	-	-	-
Golf Course Club House Expansion	(5,010,998)	-	-	-	-
Fiber Optic Newtork to Landmark	-	(50,000)	-	-	-
Training Tactical Facility	-	(374,117)	-	-	-
Drafting Pit- Fire Station 63	-	-	(50,000)	-	-
EVOG and Defensive Driving Pad	-	-	(360,000)	-	-
Art Maintenance	-	-	-	(56,769)	-
Art in Public Places - Bus Shelters	-	-	-	(23,030)	-
Johnson Dairy Road/Military Trail Traffic Signal & Intersection Improvements	-	-	-	-	(320,928)
Traffic Signal Improvements Riverside & Burns Road Intersection	-	-	-	-	(100,000)
Campus Drive Improvements	-	-	-	-	(559,327)
Shady Lakes/117th Court Connector Road	-	-	-	-	(2,393,088)
Signal Improvement- Golf Course	-	-	-	-	(100,000)
Available for Spending - 03/31/2016	\$ (1,093,370) *	\$ 40,982	\$198,463	\$ 435,982	\$ (187,807) *

*Deficit amounts are expected to be offset by anticipated impact fee collections and the timing of the actual construction relating to the above projects

Capital Improvement Projects (CIP) Status Update

The City currently has twenty-five (25) capital improvement projects (CIP) ongoing in various stages. This section includes a detailed look at projects with significant activity during the quarter.



Capital Improvements Projects (CIP) Status Update

Golf Course Club House Expansion

Project Description:

The aging Golf Course clubhouse was built in 1991, and is not compliant with current building codes. It also lacks adequate amenities to support golf course operations as well as the full golf experience. The golf course produces approximately 40,000 rounds or more annually. The expansion of the clubhouse is Phase II of the planned renovations for the golf course. Phase I consisted of a complete renovation of the turf and irrigation system. The funding plan consisted of two allocations spread over two (2) fiscal years beginning with \$3,638,382 funded in FY 2014/2015 and \$2,300,000 in FY 2015/2016.

Update:

The existing clubhouse was demolished in November 2015. A temporary golf village was established in order to provide continued services to the community. On March 3, 2016, City Council approved Resolution 22, 2016, awarding the Design Build contract to Sisca Construction Services, LLC as a part of Request for Proposal (RFP 2015-024GF). The new clubhouse will provide sufficient space for a pro shop, locker rooms, food and beverage services, and an event space to accommodate banquet style seating for no less than 200 people. City staff and the design team have begun meetings to refine the project details. The site plan approval process is anticipated to be completed during the late summer.

Budget	Actual Expenditure as of 03/31/2016	Balance to Complete
\$5,938,382	\$746,134	\$5,192,248

Replacement Fire Station #2

Project Description:

Fire Station 2 was built in the 1980's. In 2004, the station was evaluated by an architectural consultant in order to provide a cost analysis of renovating the building in order to better meet the needs of the fire rescue department or constructing a new facility. The analysis revealed that renovation costs would be extensive and recommended constructing a new fire station. On June 6, 2013, City Council approved the financing of construction through Resolution 39, 2013.

Update:

The Design Build contract of the new Fire Rescue Station #2 was awarded to Ahrens Enterprises, Inc., dba Ahrens Companies in 2015. The City of Palm Beach Gardens held a Grand Opening Ceremony on February 11, 2016. The Certificate of Occupancy was issued on March 18, 2016. Demolition of the old Fire Station #2 is scheduled for May 2016.

Budget	Actual Expenditure as of 03/31/2016	Balance to Complete
\$2,674,100	\$2,558,161	\$115,939

Capital Improvements Projects (CIP) Status Update

Tactical Training Facility

Project Description:

Construction of the facility adjacent to the EOC building will serve as a Police Tactical Training Facility. Currently, the Police Department has to rely on the resources at the Martin County Correction Facility for training. This facility will contain areas for defensive tactics, less-lethal weapons training, live firearms exercises, and a computerized driving simulator. The Tactical Training Facility will be used to create variable and realistic multi-faceted scenarios that will enhance quality decision making by officers under stressful conditions. The goal of the facility is to increase officer safety and reduce liability in high risk/low frequency situations requiring split second decisions, such as pursuit driving and appropriate response to physical resistance. The building will also provide protection during hurricanes or major storms for expensive equipment that cannot be stored in existing buildings.

Update:

A Request for Proposal (RFP) #2015-021PD was issued on May 1, 2015 for the design build of the tactical training facility. Seven (7) proposals were received and evaluated by a selection committee. The Recommendation to Award was issued on July 1, 2015 to Sisca Construction Services, LLC. Resolution 37, 2015, was approved by City Council on August 6, 2015. The facility's ground breaking was held on February 18, 2016. Construction began on February 29, 2016 and is currently in progress.

Budget	Actual Expenditure as of 03/31/2016	Balance to Complete
\$3,014,227	\$252,571	\$2,761,656

NIAP – 40th/Sunset/Brenna Improvements

Project Description:

On April 3, 2014, City Council approved Resolution 26, 2014, authorizing the implementation and construction of infrastructure improvements to Sunset Drive, 40th Terrace North, and Brenna Lane. After receiving a petition from the residents of the neighborhood and in accordance with the City's Neighborhood Improvement Assessment Program (NIAP), the City conducted a survey and commissioned full construction plans for roadway and water improvements in order to ascertain the cost of construction. A public information meeting was held on March 24, 2014, to answer questions from and discuss with the neighborhood property owners the details regarding construction and the special assessment necessary to fund the project.

Update:

The infrastructure improvements to Sunset Drive and 40th Terrace are 100% complete. To date, approximately 60% of the homes have converted to potable water service. The City is preparing the final closeout documents and information for the Palm Beach County Tax Collector for the assessment on the individual parcels.

Budget	Actual Expenditure as of 03/31/2016	Balance to Complete
\$1,575,013	\$1,404,474	\$170,539

Capital Improvements Projects (CIP) Status Update

Joseph R. Russo Sports Complex (formerly City Park)

Project Description:

The existing City Park was completed in 2008. Expansion of the park will include more amenities such as; two (2) multi-purpose fields, four (4) new tennis courts, racquetball courts, field and court lighting, additional parking, extension of the nature trails, additional playground and shade structures, a group pavilion, as well as a concession/restroom building.

Update:

The City of Palm Beach Gardens held a ground breaking ceremony to dedicate the park as the Joseph R. Russo Sports Complex on January 25, 2016. The site is currently undergoing extensive earthworks, which include grading, compaction, excavation, stripping, trenching, and other engineering works. Field construction is scheduled to begin in April with an anticipated completion during the fall of 2016. The City has contracted with Musco Lighting to provide light structures for the fields, courts, and security lighting at the park. The City Engineer is currently reviewing the Invitation to Bid (ITB) for the construction of the playground, concession stand, and tennis court.

Budget	Actual Expenditure as of 03/31/2016	Balance to Complete
\$3,023,613	\$701,722	\$2,321,892

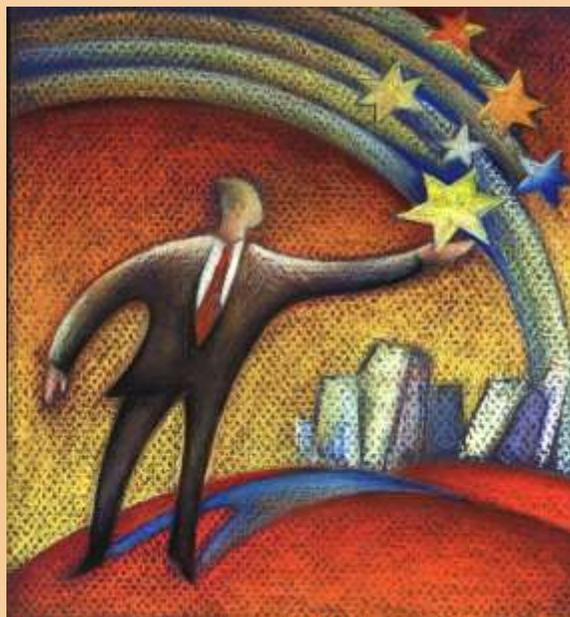
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Budgetary Comparison Schedules – Other Funds

An analysis of budget amounts compared to actual amounts for all other funds. Other funds include; Special Revenue Funds and Capital Project Funds.

Special Revenue Funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes, other than debt service or capital projects. The funds included in this category are Police Training, Local Option Gas Tax, Recreation Programs, and Golf Course.

Capital Project Funds are established to account for financial resources to be used for the acquisition and construction of major capital facilities, other than those financed by proprietary funds. The funds included in this category are Recreation Impact, Police Impact, Fire Impact, Art Impact, Road Impact, and Capital Improvement & Replacement.



Budgetary Comparison Schedule Police Training Fund

The Police Training Fund is established to account for fees collected from traffic citations to be used for the training and education of the City's police personnel.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/Spent</u>
Revenues:			
Fines and forfeitures	\$ 10,530	\$ 3,700	35.14%
Total revenues	10,530	3,700	35.14%
Expenditures:			
Current:			
Public safety:			
Police	14,000	3,342	23.87%
Total public safety	14,000	3,342	23.87%
Total expenditures	14,000	3,342	23.87%
Net change in fund balance	(3,470)	358	
Fund balance, beginning of year	7,786	7,786	
Fund balance, end of year	\$ 4,316	\$ 8,144	

Budgetary Comparison Schedule Local Option Gas Tax Fund

The Local Option Gas Tax Fund is established to account for the receipt of local option gas taxes received from the State of Florida. The use of these funds is restricted for transportation related capital improvements or maintenance costs.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/ Spent</u>
Revenues:			
Intergovernmental	\$ 706,993	\$ 362,926	51.33%
Investment income	687	277	40.33%
Miscellaneous	82,241	-	0.00%
Total revenues	789,921	363,203	45.98%
Expenditures:			
Current:			
Transportation	1,192,105	276,538	23.20%
Capital outlay	420,547	74,778	17.78%
Total expenditures	1,612,652	351,316	21.78%
Excess (deficiency) of revenues over (under) expenditures	(822,731)	11,887	
Other financing sources (uses):			
Transfers in	-	-	0.00%
Total other financing sources (uses)	-	-	0.00%
Net change in fund balance	(822,731)	11,887	
Fund balance, beginning of year	1,066,141	1,066,141	
Fund balance, end of year	\$ 243,410	\$ 1,078,028	

Budgetary Comparison Schedule Recreation Programs Fund

The Recreation Programs Fund is used to account for revenues and costs related to special programs such as special events and athletic programs.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/ Spent</u>
Revenues:			
Charges for services	\$ 3,708,679	\$ 1,815,266	48.95%
Investment income	850	537	63.16%
Miscellaneous	44,784	17,336	38.71%
Total revenues	3,754,313	1,833,139	48.83%
Expenditures:			
Current:			
Culture and recreation:			
Administrative services	538,988	238,689	44.28%
Athletics	432,756	162,606	37.57%
Aquatics	415,093	147,382	35.51%
Tennis	679,269	313,579	46.16%
Programs division	796,052	267,067	33.55%
Youth Enrichment	895,101	470,315	52.54%
Total culture and recreation	3,757,259	1,599,638	42.57%
Capital outlay:	-	-	0.00%
Total expenditures	3,757,259	1,599,638	42.57%
Excess (deficiency) of revenues over (under) expenditures	(2,946)	233,501	
Other financing sources (uses):			
Transfers in	-	-	0.00%
Total other financing sources (uses)	-	-	0.00%
Net change in fund balance	(2,946)	233,501	
Fund balance, beginning of year	912,115	907,496	
Fund balance, end of year	\$ 909,169	\$ 1,140,997	

Budgetary Comparison Schedule Golf Course Fund

The Golf Course Fund is used to account for revenues and costs related to the operations of the City's Golf Course.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/ Spent</u>
Revenues:			
Charges for services	\$ 1,627,500	\$ 936,258	57.53%
Investment income	150	107	71.57%
Miscellaneous	259,636	157,013	60.47%
Total revenues	1,887,286	1,093,378	57.93%
Expenditures:			
Current:			
Culture and recreation:			
Administrative services	291,831	143,801	49.28%
Maintenance	928,399	360,901	38.87%
Pro shop	618,711	349,091	56.42%
Total culture and recreation	1,838,941	853,793	46.43%
Capital outlay:	28,900	16,600	57.44%
Total expenditures	1,867,841	870,393	46.60%
Net change in fund balance	19,445	222,985	
Fund balance, beginning of year	69,735	69,735	
Fund balance, end of year	\$ 89,180	\$ 292,720	

Budgetary Comparison Schedule Recreation Impact Fund

The Recreation Impact Fund is established to account for the receipt and disbursement of developer paid impact fees restricted for the purpose of improving recreation facilities within the City.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/ Spent</u>
Revenues:			
Impact fees	\$ 1,564,292	\$ 265,451	16.97%
Investment income	2,558	1,909	74.62%
Total revenues	1,566,850	267,360	17.06%
Expenditures:			
Current:			
Capital outlay:	8,480,063	764,777	9.02%
Total expenditures	8,480,063	764,777	9.02%
Excess (deficiency) of revenues over (under) expenditures	(6,913,213)	(497,417)	
Other financing sources (uses):			
Transfers in	400,000	400,000	100.00%
Transfers out	-	-	0.00%
Total other financing sources (uses)	400,000	400,000	100.00%
Net change in fund balance	(6,513,213)	(97,417)	
Fund balance, beginning of year	6,719,333	6,719,333	
Fund balance, end of year	\$ 206,120	\$ 6,621,916	

Budgetary Comparison Schedule Police Impact Fund

The Police Impact Fund is established to account for the receipt and disbursement of developer paid impact fees restricted for the purpose of enhancing the level of law enforcement services in the City.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/ Spent</u>
Revenues:			
Impact fees	\$ 252,313	\$ 53,129	21.06%
Investment income	493	842	170.77%
Total revenues	<u>252,806</u>	<u>53,971</u>	<u>21.35%</u>
Expenditures:			
Current:			
Capital outlay	<u>3,020,487</u>	<u>208,831</u>	<u>6.91%</u>
Total expenditures	<u>3,020,487</u>	<u>208,831</u>	<u>6.91%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(2,767,681)</u>	<u>(154,860)</u>	
Other financing sources:			
Transfers in	<u>-</u>	<u>-</u>	<u>0.00%</u>
Total other financing sources	<u>-</u>	<u>-</u>	<u>0.00%</u>
Net change in fund balance	(2,767,681)	(154,860)	
Fund balance, beginning of year	<u>3,007,498</u>	<u>3,007,498</u>	
Fund balance, end of year	<u>\$ 239,817</u>	<u>\$ 2,852,638</u>	

Budgetary Comparison Schedule Fire Impact Fund

The Fire Impact Fund is established to account for the receipt and disbursement of developer paid impact fees restricted for the purpose of enhancing the level of fire/rescue services in the City.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/Spent</u>
Revenues:			
Impact fees	\$ 234,532	\$ 153,955	65.64%
Investment income	417	170	40.72%
Total revenues	234,949	154,125	65.60%
Expenditures:			
Current:			
Public safety	13,228	16,182	122.33%
Capital outlay	529,572	48,698	9.20%
Total expenditures	542,800	64,880	11.95%
Excess (deficiency) of revenues over (under) expenditures	(307,851)	89,245	
Other financing sources (uses):			
Transfers out	(55,000)	(55,000)	100.00%
Total other financing sources (uses)	(55,000)	(55,000)	100.00%
Net change in fund balance	(362,851)	34,245	
Fund balance, beginning of year	574,218	574,218	
Fund balance, end of year	\$ 211,367	\$ 608,463	

Budgetary Comparison Schedule Art Impact Fund

The Art Impact Fund is established to account for the receipt and disbursement of developer paid impact fees restricted for the purpose of providing art and cultural activities.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/ Spent</u>
Revenues:			
Investment income	\$ -	\$ 167	100.00%
Total revenues	<u>-</u>	<u>167</u>	<u>100.00%</u>
Expenditures:			
Current:			
Culture and recreation	56,769	-	0.00%
Capital outlay	<u>144,400</u>	<u>57,969</u>	<u>40.14%</u>
Total expenditures	<u>201,169</u>	<u>57,969</u>	<u>28.82%</u>
Net change in fund balance	(201,169)	(57,802)	
Fund balance, beginning of year	<u>636,984</u>	<u>636,985</u>	
Fund balance, end of year	<u><u>\$ 435,815</u></u>	<u><u>\$ 579,183</u></u>	

Budgetary Comparison Schedule Road Impact Fund

The Road Impact Fund is established to account for the receipt and disbursement of developer paid impact fees restricted for the purpose of improving roadways within the City.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/ Spent</u>
Revenues:			
Impact fees	\$ 758,521	\$ 224,211	29.56%
Investment income	2,647	1,116	42.15%
Total revenues	<u>761,168</u>	<u>225,327</u>	<u>29.60%</u>
Expenditures:			
Current:			
Transportation	2,932	9,721	331.56%
Capital outlay	3,693,616	96,597	2.62%
Total expenditures	<u>3,696,548</u>	<u>106,318</u>	<u>2.88%</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(2,935,380)</u>	<u>119,009</u>	
Other financing uses:			
Transfers in	2,000,000	2,000,000	100.00%
Transfers out	(690,660)	(345,330)	50.00%
Total other financing uses	<u>1,309,340</u>	<u>1,654,670</u>	<u>126.37%</u>
Net change in fund balance	(1,626,040)	1,773,679	
Fund balance, beginning of year	<u>1,635,535</u>	<u>1,635,535</u>	
Fund balance, end of year	<u>\$ 9,495</u>	<u>\$ 3,409,214</u>	

Budgetary Comparison Schedule Capital Improvement and Replacement Fund

The Capital Improvement and Replacement Fund is established to account for the receipt and disbursement of debt proceeds and special assessments related to infrastructure and capital improvement and replacement projects.

	<u>Budget</u>	<u>Actual to Date</u>	<u>% Received/ Spent</u>
Revenues:			
Intergovernmental	-	-	0.00%
Impact fees	-	-	0.00%
Investment income	-	-	0.00%
Miscellaneous	-	-	0.00%
Total revenues	-	-	0.00%
Expenditures:			
Current:			
Physical Environment	-	-	0.00%
Capital outlay	447,602	256,114	57.22%
Total expenditures	447,602	256,114	57.22%
Excess (deficiency) of revenues over (under) expenditures	(447,602)	(256,114)	
Other financing sources (uses):			
Transfers in	30,000	30,000	100.00%
Transfers out	-	-	0.00%
Total other financing sources (uses)	30,000	30,000	100.00%
Net change in fund balance	(417,602)	(226,114)	
Fund balance, beginning of year	446,643	446,643	
Fund balance, end of year	\$ 29,041	\$ 220,529	

Fund Financial Statements

➤ Governmental Funds

- Balance Sheet
- Statement of Revenues, Expenditures, and Changes in Fund Balance

➤ Proprietary Funds

- Statement of Net Position – Proprietary Funds
- Statement of Revenues, Expenses, and Changes in Fund Net Position



Balance Sheet

Governmental Funds

March 31, 2016

	General	Road Impact Fees	Police Training	Recreation Programs	Golf	Extra Duty Police	Local Option Gas Tax	Recreation Impact Fees	Police Impact	Fire Impact	Art Impact	Capital Improvements & Replacement	Total
ASSETS													
Cash and cash equivalents	\$ 20,110,127	\$ 4,691,897	\$ 7,420	\$ 1,210,983	\$ 303,848	\$ 362,701	\$ 1,016,224	\$ 6,621,916	\$ 2,852,638	\$ 608,463	\$ 597,172	\$ 220,529	\$ 38,603,918
Investments	38,332,245	-	-	-	-	-	-	-	-	-	-	-	38,332,245
Receivables:													
Accounts	239,798	-	-	-	-	24,623	-	-	-	-	-	-	264,421
Franchise fees	910,243	-	-	-	-	-	-	-	-	-	-	-	910,243
Utility taxes	172,586	-	-	-	-	-	-	-	-	-	-	-	172,586
Interest	61,531	-	-	-	-	-	-	-	-	-	-	-	61,531
Due from other governments	358,095	-	724	-	-	-	61,804	-	-	-	-	-	420,623
Inventory	-	-	-	19,680	18,115	-	-	-	-	-	-	-	37,795
Prepaid expenditures	2,927,938	-	-	-	-	-	-	-	-	-	-	-	2,927,938
Total assets	\$ 63,112,563	\$ 4,691,897	\$ 8,144	\$ 1,230,663	\$ 321,963	\$ 387,324	\$ 1,078,028	\$ 6,621,916	\$ 2,852,638	\$ 608,463	\$ 597,172	\$ 220,529	\$ 81,731,300
LIABILITIES AND FUND BALANCES													
Liabilities:													
Accounts payable	\$ 796,993	\$ -	\$ -	\$ -	\$ 3,269	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	800,262
Accrued liabilities	1,696,534	-	-	4,128	12,787	-	-	-	-	-	17,989	-	1,731,438
Unearned revenue	32,971	1,282,683	-	85,538	13,187	-	-	-	-	-	-	-	1,414,379
Total liabilities	2,526,498	1,282,683	-	89,666	29,243	-	-	-	-	-	17,989	-	3,946,079
Fund balances:													
Nonspendable:													
Prepaid expenditures	2,927,938	-	-	-	-	-	-	-	-	-	-	-	2,927,938
Inventory	-	-	-	19,680	18,115	-	-	-	-	-	-	-	37,795
Restricted for:													
Capital improvements	115,939	-	-	-	-	-	-	6,355,543	466,205	608,463	-	215,304	7,761,454
Road improvements	-	3,285,538	-	-	-	-	1,046,139	-	-	-	-	-	4,331,677
Law enforcement	411,335	-	8,144	-	-	387,324	-	-	-	-	-	-	806,803
Art improvements	-	-	-	-	-	-	-	-	-	-	515,782	-	515,782
Committed to:													
Economic development	2,367,875	-	-	-	-	-	-	-	-	-	-	-	2,367,875
Assigned to:													
Capital improvement and replacement	2,904,374	-	-	-	-	-	-	-	-	-	-	-	2,904,374
Other purposes	159,659	-	-	732,201	3,193	-	-	-	-	-	-	-	895,053
Open purchase orders	3,705,425	123,676	-	389,116	271,412	-	31,889	266,373	2,386,433	-	63,401	5,225	7,242,950
Infrastructure	2,500,000	-	-	-	-	-	-	-	-	-	-	-	2,500,000
Budget stabilization fund	3,134,110	-	-	-	-	-	-	-	-	-	-	-	3,134,110
Unassigned:	42,359,410	-	-	-	-	-	-	-	-	-	-	-	42,359,410
Total fund balances	60,586,065	3,409,214	8,144	1,140,997	292,720	387,324	1,078,028	6,621,916	2,852,638	608,463	579,183	220,529	77,785,221
Total liabilities and fund balances	\$ 63,112,563	\$ 4,691,897	\$ 8,144	\$ 1,230,663	\$ 321,963	\$ 387,324	\$ 1,078,028	\$ 6,621,916	\$ 2,852,638	\$ 608,463	\$ 597,172	\$ 220,529	\$ 81,731,300

Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

Quarter ended March 31, 2016

	General	Road Impact Fees	Police Training	Recreation Programs	Golf	Extra Duty Police	Local Option Gas Tax	Recreation Impact Fees	Police Impact	Fire Impact	Art Impact	Capital Improvements & Replacement	Total
Revenues:													
Taxes:													
Ad valorem taxes	\$ 48,353,131	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,353,131
Local business taxes	1,575,453	-	-	-	-	-	-	-	-	-	-	-	1,575,453
Utility taxes	1,033,420	-	-	-	-	-	-	-	-	-	-	-	1,033,420
Franchise fees	2,693,301	-	-	-	-	-	-	-	-	-	-	-	2,693,301
Licenses and permits	1,834,658	-	-	-	-	-	-	-	-	-	-	-	1,834,658
Intergovernmental	2,875,827	-	-	-	-	-	362,926	-	-	-	-	-	3,238,753
Impact fees	-	224,211	-	-	-	-	-	265,451	53,129	153,955	-	-	696,746
Charges for services	2,693,970	-	-	1,815,266	936,258	-	-	-	-	-	-	-	5,445,494
Fines and forfeitures	161,649	-	3,700	-	-	-	-	-	-	-	-	-	165,349
Investment income	83,543	1,116	-	537	107	20	277	1,909	842	170	167	-	88,688
Net depreciation in fair value of investments	140,892	-	-	-	-	-	-	-	-	-	-	-	140,892
Miscellaneous	597,895	-	-	17,336	157,013	265,196	-	-	-	-	-	-	1,037,440
Total revenues	62,043,739	225,327	3,700	1,833,139	1,093,378	265,216	363,203	267,360	53,971	154,125	167	-	66,303,325
Expenditures:													
Current:													
General government	7,945,105	-	-	-	-	-	-	-	-	-	-	-	7,945,105
Public safety	20,232,042	-	3,342	-	-	227,787	-	-	-	16,182	-	-	20,479,353
Culture and recreation	267,385	-	-	1,599,638	853,793	-	-	-	-	-	-	-	2,720,816
Physical environment	3,683,273	-	-	-	-	-	-	-	-	-	-	-	3,683,273
Transportation	-	9,721	-	-	-	-	276,538	-	-	-	-	-	286,259
Capital outlay	3,029,959	96,597	-	-	16,600	-	74,778	764,777	208,831	48,698	57,969	256,114	4,554,323
Debt service:													
Principal	1,666,161	-	-	-	-	-	-	-	-	-	-	-	1,666,161
Interest	337,696	-	-	-	-	-	-	-	-	-	-	-	337,696
Total expenditures	37,161,621	106,318	3,342	1,599,638	870,393	227,787	351,316	764,777	208,831	64,880	57,969	256,114	41,672,986
Excess (deficiency) of revenues over (under) expenditures	24,882,118	119,009	358	233,501	222,985	37,429	11,887	(497,417)	(154,860)	89,245	(57,802)	(256,114)	24,630,339
Other financing sources (uses):													
Transfers in	400,330	2,000,000	-	-	-	-	-	400,000	-	-	-	30,000	2,830,330
Transfer out	(2,430,000)	(345,330)	-	-	-	-	-	-	-	(55,000)	-	-	(2,830,330)
Capital lease issued	861,929	-	-	-	-	-	-	-	-	-	-	-	861,929
Sale of capital assets	210,000	-	-	-	-	-	-	-	-	-	-	-	210,000
Total other financing sources (uses)	(957,741)	1,654,670	-	-	-	-	-	400,000	-	(55,000)	-	30,000	1,071,929
Net change in fund balances	23,924,377	1,773,679	358	233,501	222,985	37,429	11,887	(97,417)	(154,860)	34,245	(57,802)	(226,114)	25,702,268
Fund balances, beginning of year	36,661,688	1,635,535	7,786	907,496	69,735	349,895	1,066,141	6,719,333	3,007,498	574,218	636,985	446,643	52,082,953
Fund balances, end of year	\$ 60,586,065	\$ 3,409,214	\$ 8,144	\$ 1,140,997	\$ 292,720	\$ 387,324	\$ 1,078,028	\$ 6,621,916	\$ 2,852,638	\$ 608,463	\$ 579,183	\$ 220,529	\$ 77,785,221

Statement of Net Position
Proprietary Funds
March 31, 2016

	Internal Service Funds	
	Fleet Management	Self Insurance
Assets:		
Cash and cash equivalents	\$ 699,108	\$ 7,421,060
Investments	-	293,008
Accounts receivable	1,610	-
Inventory	58,312	-
Prepaid expense	-	50,500
Other assets	109,174	-
Capital assets being depreciated, net	1,282,042	33,030
Total assets	2,150,246	7,797,598
Liabilities:		
Current liabilities:		
Accounts payable	-	153,994
Claims payable	-	572,034
Total current liabilities	-	726,028
Noncurrent liabilities:		
Claims payable	-	262,592
Compensated absences payable	39,580	-
Net pension liability	409,141	-
Other liabilities	56,259	-
Total noncurrent liabilities	504,980	262,592
Total liabilities	504,980	988,620
Net Position:		
Net investment in capital assets (deficit)	1,282,042	33,030
Unrestricted	363,224	6,775,948
Total net position (deficit)	\$ 1,645,266	\$ 6,808,978

Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
Quarter ended March 31, 2016

	Internal Service Funds	
	Fleet	Self
	<u>Management</u>	<u>Insurance</u>
Operating revenues:		
Charges for services	\$ 1,246,400	\$ -
Employer contributions	-	3,546,868
Employee contributions	-	459,482
Miscellaneous	40,983	103,413
Total revenues	<u>1,287,383</u>	<u>4,109,763</u>
Operating expenses:		
Personnel expenses	445,636	-
Claims expense	-	2,716,760
Insurance premiums	-	285,119
Repair and maintenance	202,507	-
Fuel and chemicals	172,476	-
Operating supplies	66,126	-
Other professional and contractual	5,951	400,315
Other expenses	15,342	48,912
Capital outlay	114,165	-
Total operating expenses	<u>1,022,203</u>	<u>3,451,106</u>
Operating income	<u>265,180</u>	<u>658,657</u>
Non-operating revenues:		
Investment earnings	232	2,193
Gain on sale of capital assets	14,574	-
Total non-operating revenues	<u>14,806</u>	<u>2,193</u>
Change in net position	<u>279,986</u>	<u>660,850</u>
Net position, beginning	1,365,280	6,148,128
Net position, ending	<u>\$ 1,645,266</u>	<u>\$ 6,808,978</u>