



Gardens Holiday Bazaar (Dec. 2-3)

2016 Application

Application deadline: September 30, 2016

(Application does not guarantee vendor will be accepted. NO payment required with application.)

Last Name: _____ First Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: _____ Home Phone: _____

E-Mail Address: _____

Website: _____

Homemade/Handcrafted Items

___ 10'x10' Gym Space-\$110 ___ 6'x10' Hall Space-\$70 ___ Electric-\$10/booth ___ Corner -\$15/booth

Gift/Resale Items (or combination)

___ 10'x10' Gym Space-\$155 ___ 6'x10' Hall Space-\$100 ___ Electric-\$10/booth ___ Corner -\$15/booth

Non-Profit Organization 501(c)(3) status

___ 10'x10' Gym Space-\$35 ___ 6'x10' Hall Space-\$35 ___ Electric-\$10/booth ___ Corner -\$15/booth

Description of items to be sold:

New Vendor or Returning Vendors with New Items: Attach 3 Photos

(or email them to cdye@pbgfl.com.)

Would you like the same booth space you had at the 2015 Bazaar? ___ Yes ___ No ___ N/A

Vendor agrees to waive any claim against the City of Palm Beach Gardens hereafter arising from injuries to participant, sustained while at facilities, participation in the Gardens Holiday Bazaar, regardless of whether such injury is caused in whole or in part by the negligence of the City or by the negligence of the agents, servants, or employees of the City, and will hold harmless and defend the City, its agents, servants and employees from any claim or demand hereafter the negligence of the agents, servants, or employees of the City. Vendor has read, understands, and agrees to uphold the City of Palm Beach Gardens Holiday Bazaar Rules and Regulations 2015, and has initialed the policies listed on the next page.

Vendor has read and agrees to all of the above.

Signature of Vendor

Date

Send app to: Gardens Holiday Bazaar, 4404 Burns Road, Palm Beach Gardens, FL 33410

Fax (561)630-1144, Phone (561)630-1100

***NO payment at this time. You will be notified regarding acceptance in October.**

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Please initial in each box indicating you have read and understand each policy.

1. Vendors shall conduct themselves at all times in a courteous manner to City staff, patrons and other vendors. Rude, abusive, offensive, or other disruptive conduct will not be permitted.
2. Vendors who wish to smoke must leave the show and use the designated smoking area in front of the Burns Road Recreation Center. Vendors and their assistants shall not consume or possess alcoholic beverages on City property.
3. No person shall bring or allow any pet or animal in the show, except those assisting or aiding impaired or physically disabled persons
4. Vendor Booths will be approximately 10' X 10' in the gyms, and approximately 10' x 6' in other areas. All tables, chairs, display legs and anything else metal or sharp that will be touching the floor should have padding so that the floors will not be scratched or indented. All of the vendor's booth and display, including chairs, must be placed within the confines of the space. Aisles and passageways remain under the control of the City.
5. The vendor is entirely responsible for the space rented and shall not injure, mar or deface the premises. The vendor shall not affix to the walls any advertisements, signs, etc., or use scotch tape, masking tape or any other adhesive material on painted surface unless otherwise approved. It is the vendor's responsibility to ensure that the floors are safeguarded from stains. The vendor agrees to reimburse the City for any loss or damage occurring to premises or equipment.
6. Displays must be aesthetically pleasing and tables should have covers that are neat and drape close to the floor on all sides.
7. No burning of open flames including candles or incense. No heating elements.
8. All vendors must have their cars parked in the designated parking area during Bazaar hours.
9. You must participate the entire time. Fri., Dec. 2, 11am-7pm; Sat., Dec. 3, 9am-4pm. Early breakdowns are not permitted or vendor will not be allowed in future shows.
10. Set-up is Thu., Dec. 1, 2pm-7pm; or Fri., Dec. 2, 8am-11am. Breakdown is Sat., Dec. 3, 4pm-6pm.
11. Wi-Fi is available in some parts of the building (pbpublic). Connectivity is not guaranteed.
12. Refunds are granted if requests are made 7 days prior to the Show and we are able to fill the spot. Refunds will be subject to an administrative fee of \$20.00. No-shows will not be refunded.
13. The City of Palm Beach Gardens reserves the right to prohibit any vendor from participating in the Gardens Holiday Bazaar, or to prohibit a vendor from selling a particular product in the Bazaar.
14. The City of Palm Beach Gardens does not guarantee any vendor exclusive rights to sell any one type of product.

The City of Palm Beach Gardens reserves the right to remove any vendor not adhering to the rules and regulations set forth in this document.

PRINT

SUBMIT

