



PALM BEACH
Gardens

City of Palm Beach Gardens



Community Development Block Grant PY 2020 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (CAPER)

December 2021

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Executive Summary

The City of Palm Beach Gardens (City) is a sixth-year entitlement community with the US Department of Housing and Urban Development (HUD) for Community Development Block Grant (CDBG) formula grants. The City's primary goal as identified in the City's Consolidated Plan is to improve access to public infrastructure. The Consolidated Plan is carried out through the annual Action Plans which provide a concise summary of the actions, activities and specific resources that will be used each year to development string and sustainable communities. The Action Plan is developed under HUD guidelines and serves as the City's application for the Community Development Block Grant.

At the end of each Project Year (PY), the City must also prepare a Consolidated Annual Performance Evaluation Report (CAPER). This report must be submitted to HUD within 90 days after the close of the program year and includes information on the programmatic accomplishments under various grant programs. The CAPER also contains information relevant to the households assisted (including income, racial and ethnic composition), actions taken to further fair housing, and how the jurisdiction's actions and performance align with the City's overall strategic plan.

The City of Palm Beach Gardens submits this Program Year (PY) 2020-2021 CAPER. This CAPER reports on specific goals and objectives based on the strategies outlined in the PY 2020-2021 Action Plan. As stated previously, Program Year 2020-2021 represented the City of Palm Beach Gardens' sixth year as a CDBG entitlement jurisdiction. It covers the period from October 1, 2020 through September 30, 2021, and identifies the level of progress and accomplishments in meeting priority needs, as established in the City's 2020-2024 Consolidated Plan.

During the year, the City expended \$123,022.08 of funds that were available on rehabilitation for three homes with its Owner-Occupied Residential Rehabilitation Assistance Program that is a high priority goal of the previous 5-year Consolidated Plan that we are continuing to implement, lead-based paint testing and remediation, and used some Administration funds available for technical assistance and annual required advertisements. The City spent \$5,755.90 (less than 8% of the 20% maximum) of PY 20/21 dollars on Administration. Currently, \$2,236.80 is drawn down in IDIS for PY 20/21. \$3,500 of funds for advertising, and \$231,528.22 of CDBG-CV funds are remaining for draw down.

A complete draft of this report was made available for a fifteen (15) day public review and comment period beginning November 29, 2021 through December 13, 2021. To encourage citizen participation and solicit feedback, a two-column display advertisement was published on November 29, 2021 in the *Palm Beach Post*, a newspaper of daily general circulation, announcing a 15-day comment period on this Consolidated Annual Performance Evaluation Report which was available for review both in person at City Hall, located at 10500 N. Military Trail, Palm Beach Gardens, Florida 33410, as well as on the City's CDBG webpage on the City's official website, www.pbgfl.com. The advertisement also included a section in Spanish encouraging members of the limited English proficiency (LEP) public to call and comment about the program.

The City also hosted a Public Hearing on November 29, 2021 to encourage public participation and answer any questions or concerns. Information regarding the public hearing was also including in the advertisement.

The City's goal for PY 20/21, as identified in the City's Consolidated Plan, was to maintain the City's affordable housing stock, and the objective will continue to be to rehabilitate owner occupied single-family housing.

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This CAPER reports on the City's accomplishments in carrying out CDBG-funded activities during PY 2020 (October 1, 2020 – September 30, 2021); the first year of the City's second 5-year planning period. During PY 2020, the City received a CDBG allocation of \$237,610 which was proposed to fund the Mary Circle/Dania Drive Water and Sewer Improvements project in order to construct and improve public infrastructure including water main extension and roadway improvements. The PY 2019 funds were budgeted as follows: Public Infrastructure - \$190,077.00 and Administration - \$47,522.00.

Within the PY 2020, the City has hired an environmental consultant, initiated the process for acquisition of right-of-way of Mary Circle and Dania Drive, and began engaging with the residents of Mary Circle and Dania Drive. These steps are towards the implementation of the Mary Circle and Dania Drive waterline improvements project.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Within the PY 2020, the City has hired an Environmental consultant, initiated the process for acquisition of right-of-way of Dania Drive, and began engaging with the residents of Mary Circle and Dania Drive. These steps are towards the implementation of the Mary Circle and Dania Drive waterline improvements project. The Mary Circle/Dania Drive Water Line Improvements project is a multi-year project that will be implemented through the 5-year Consolidated Plan period.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CDBG Program Administration	Planning and Administration	CDBG: \$0	Other	Other	0	0				
Improve access to public infrastructure	Non-Housing Community Development	CDBG: \$237,646	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1175	0	0.00%	1175	0	0.00%
Rehabilitation of existing units	Affordable Housing	CDBG: \$0	Homeowner Housing Rehabilitated	Household Housing Unit	10	0	0.00%			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City’s 2020-2024 Consolidated Plan identified improving access to public infrastructure as its highest priority. Within the PY 2020, the City has hired an environmental consultant, initiated the process for acquisition of right-of-way of Mary Circle and Dania Drive, and began engaging with the residents of Mary Circle and Dania Drive. These steps are towards the implementation of the Mary Circle and Dania Drive waterline improvements project. The Mary Circle/Dania Drive Water and Sewer Improvements project is a multi-year project that will be implemented through the 5-year Consolidated Plan period and accomplishments will be achieved in the final stages of the project. The City anticipates surveying, and project design to take place within the next program year.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

	CDBG
White	0
Black or African American	0
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	0
Hispanic	0
Not Hispanic	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Grantees that receive CDBG funds must maintain data on the extent to which each racial and ethnic group and single-headed households have applied for, participated in, or benefitted from, any program or activity funded in whole or in part with CDBG funds.

Mary Circle and Dania Drive neighborhoods are within low to moderate income level census blocks, resulting in the neighborhoods being income eligible for assistance. The project does not require individual household income certifications. Without the individual household income certification process, racial and ethnic composition data is not available.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Available	Made	Amount Expended During Program Year
CDBG	public - federal		237,610	2,236.80

Table 3 - Resources Made Available

Narrative

During the year, the City expended \$123,022.08 of funds that were available on rehabilitation for three homes with its Owner-Occupied Residential Rehabilitation Assistance Program that is a high priority goal of the previous 5-year Consolidated Plan that we are continuing to implement, lead-based paint testing and remediation, and used some Administration funds available for technical assistance and annual required advertisements. The City spent \$5,755.90 (less than 8% of the 20% maximum) of PY 20/21 dollars on Administration. Currently, \$2,236.80 is drawn down in IDIS for PY 20/21. \$3,500 of funds for advertising, and \$231,528.22 of CDBG-CV funds are remaining for draw down.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
The City of Palm Beach Gardens	100%	0	Citywide

Table 4 – Identify the geographic distribution and location of investments

Narrative

The City of Palm Beach Gardens did not identify target areas in the Strategic Plan however the City has determined that CDBG funds will be directed to geographic areas in the City that qualify under the Low/Mod Area Benefit (LMA) National Objective. These include residential neighborhoods where a majority of the residents are low- and moderate-income persons. Palm Beach Gardens is an exception community for PY 2021-2022 and can carry out area benefit activities in an area containing at least 40.3% LMI residents.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

There is no additional land needed for the project, all work will be in the right-of-way. As far as the Owner-Occupied Single Family Home Rehabilitation Program, there are no matching requirements for CDBG funds. Currently the City works closely with the Solid Waste Authority Recycled Paint Donation Program to provide free paint with the help of volunteers through Paint Your Heart Out. Partnering with the Solid Waste Authority remains an option that is available to applicants of the program. Federal funds will continue to be used to leverage other resources available to extend the level of assistance the City can provide or scope of project that can be undertaken.

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	0	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
Total	0	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The Mary Circle/Dania Drive Water Line Infrastructure project is a multi-year project and will take several years to realize outcomes. Short term outcomes beginning the project have been achieved.

Discuss how these outcomes will impact future annual action plans.

There are no negative impact to future annual action plans.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine

the eligibility of the activity.

Mary Circle and Dania Drive neighborhoods are within low to moderate income level census blocks, resulting in the neighborhoods being income eligible for assistance. The project does not require individual household income certifications. Without the individual household income certification process, income level type composition data is not available.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	0	0
Total	0	0

Table 7 – Number of Households Served

Narrative Information

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CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Palm Beach Gardens supports Countywide homeless initiatives to help address the housing needs of homeless persons. The City is in communication with Palm Beach County's Homeless and Housing Alliance (HHA) via email and occasionally attends routine meetings. The City continues to remain in contact and aware of the endeavors of the HHA (such as the annual Point in Time count and resources available) via email announcements which, if applicable, are placed on the City's CDBG Resources webpage.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Palm Beach Gardens is committed in serving its homeless populations. The City does not currently have any homeless shelters within its City limits but supports countywide homeless initiatives to help address the housing needs of homeless persons.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City of Palm Beach Gardens works with and supports countywide homeless initiatives to help address the housing needs of homeless persons through the Palm Beach County HHA. The City also has the Homeless Coalition of Palm Beach County's website listed as a resource for the public to find for assistance and has supported Coalition through occasional voluntary monetary donations from the City employee morale association, the SPIRIT team. The City Council has also participated as a donor to the Lewis Center annual luncheon, outside of CDBG funds, so that more money can be used to directly benefit households in Palm Beach Gardens.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

The City supports the efforts of the Palm Beach County Homeless and Housing Alliance, which addresses the transition to permanent and independent housing, for chronically homeless individuals and families.

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CR-30 - Public Housing 91.220(h); 91.320(j)

The City of Palm Beach Gardens does not have any public housing facilities within the jurisdictional boundaries, and therefore relies on and supports the assistance provided by Palm Beach County Housing Authority, which is a regional approach.

Actions taken to address the needs of public housing

Although the City does not have any specific actions planned at this time to address any need for public housing, the City has and will continue to remain in contact with the Palm Beach County Housing Authority and HHA. The City will continue to make continuous efforts to communicate with the agency in the event there is a way the City can assist.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

At this time, the City does not have any public housing units, but supports Palm Beach County Housing Authority in their efforts to provide public housing for the area, and also supports the goal of homeownership. The City will continue to communicate with the Housing Authority should a direct need be anticipated that the City can assist with. Additionally, the City staff advertises various organizations' workshops and programs on its CDBG webpage. For example, the Urban League of Palm Beach County organization routinely hosts events and the City continues to be available to the organization to spread the word regarding future events hosted by the ULPBC.

Actions taken to provide assistance to troubled PHAs

The City does not have any public housing; therefore, no PHA has been designated as troubled. The PBC HHA is also not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The City's Comprehensive Plan has a Housing Element. During Program Year 2015, the City reviewed its Comprehensive Plan for the required Evaluation and Appraisal Review (EAR) and along with currently adopted incentives (such as density bonuses and targeted expedited permitting) for affordable and workforce housing. During PY 2020, the City adopted Workforce Housing Study and conceptual plan and is continuing with implantation of the adopted 2020 Comprehensive Workforce Housing Study report and the accompanied Staff report with Land Development Regulations and Comprehensive Plan amendments.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Mary Circle/ Dania Drive Infrastructure project meets underserved means by providing potable water to property owners that do not meet Florida Health Department standards of 75-foot of separation between wells and existing septic sewer systems.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

If the City comes across a project where lead-based paint is identified as an issue, the City will address and take appropriate steps to reduce the hazard.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City will continue to carry out goals and objectives established within the Consolidated Plan to assist in reducing poverty by implementing projects and activities that have been identified as the most beneficial to its residents and to assisting families in need.

The City will continue to partner with both public and private entities to address the needs of low- and moderate-income families as well as addressing families living in poverty. The City also assists residents in locating existing services in Palm Beach County and other municipalities.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

City departments are working together to implement the Mary Circle/Dania Drive Infrastructure project including the Engineering Department, Finance Department and Purchasing Department. Additionally, the City is in communication with the Homeless and Housing Alliance of Palm Beach County, the local Continuum of Care, for awareness and support of the programs they offer.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City has a Resources page on its website which lists various social services and both private and public entities that may help the public find various kinds of assistance. The City continues to reach out and communicate to the public the different avenues of assistance and coordination that are available.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City of Palm Beach Gardens completed an Analysis of Impediments in companion with the 2020 Consolidated Plan. Certain actions were identified to overcome impediments to fair housing choice.

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CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City closely monitors the timely expenditure of CDBG funds through use of several tracking spreadsheets. The City has a system in place for submitting quarterly financial reports that are reconciled with grant records to ensure the accuracy.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Consistent with the City's adopted Citizen Participation Plan, the City advertised a public hearing meeting and the availability of the draft CAPER in the *Palm Beach Post*, a newspaper of general circulation, on November 29, 2021. Notice of the hearing and the document's availability was also posted on the City's website. The notice provided instructions to the public about how to retrieve the document online or in person and advised of a 15-day comment period ending on December 14, 2021. A copy of the Public Notice is attached.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City has not implemented any changes to program objectives but may explore other potential projects to benefit City residents in the future.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No, the City of Palm Beach Gardens does not have any open BEDI grants.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

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Attachment: Public Comments

TBD

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